

Warren-Newport Public Library District  
Lake County, Illinois  
Board of Trustees

Susan K. Niemi, President  
Nancy Sheldon, Vice-President  
Steven J. Weinberg, Treasurer  
Thomas J. Colwell, Secretary

Nancy Jackson  
Laurie Styracula

Regular Meeting  
June 17, 2008

Call to Order

President Niemi called the meeting to order at 7:00 p.m.

Trustees present: Colwell, Jackson, Niemi, Styracula, and Weinberg.

Trustees absent: Sheldon.

Also present: Director Stephen Bero, Assistant Director Noreen Reese (acting as Recording Secretary), and Head of Circulation Paula Pena.

Pledge of Allegiance

President Niemi led the recitation of the Pledge of Allegiance.

Consent Agenda for:

- a. Secretary's report: Approval of minutes as received
  - i. Regular meeting of May 20, 2008.
  - ii. Executive Session I of May 20, 2008 to remain closed to the public.
  - iii. Executive Session II of May 20, 2008 to remain closed to the public.
- b. Acceptance of Financial Statements for May 2008.
- c. Acceptance of the Director's Report for June 2008.
- d. Acceptance of the Patron Suggestions for May 2008.

President Niemi removed approval of minutes for May 20, 2008 Executive Sessions I and II from the consent agenda.

Trustee Colwell moved and Trustee Weinberg seconded a motion to approve the Consent Agenda. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styracula, Colwell, and Niemi

Absent: Sheldon

Trustee Colwell moved and trustee Weinberg seconded a motion to accept the minutes for the May 20, 2008 Executive Sessions I and II as corrected to add absent members. The motion carried on a voice vote.

#### President's Report

President Niemi reported on the Diversity Council meeting at Gurnee Village Hall on June 11<sup>th</sup>. She thanked Director Bero and his staff for preparing the budget.

Trustee Sheldon entered the meeting at 7:05 p.m.

#### Reports of Other Trustees

Trustee Styracula reported on her attendance at two NSLS Trustee Training Courses: "Deciphering the Library Budget" (5/29/08) and "Unlocking the Puzzle of Taxes, Tax Caps, Levies, and Referenda" (6/5/2008).

#### Correspondence, communications, and public comments.

- a. Presentation by architect Lonny Frye on facility needs assessment.
- b. Written
  - i. Memoranda from attorney Roger Ritzman
  - ii. Other
- c. Recognition of visitors and public comments  
No comments.

#### Treasurer's Report

Trustee Weinberg moved and Trustee Colwell seconded a motion that the bills payable for June 2008 and payroll for May 2008 be approved for payment. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styracula, Colwell, Sheldon, and Niemi

#### Reports of Standing Committees

##### Finance—Meeting of June 12

Trustee Colwell gave an oral update to the written report.

##### Personnel—No meeting

##### Policy—Meeting of May 27

Trustee Sheldon gave an oral update to the written report.

##### Building & Grounds—Meeting of June 12

Trustee Styracula gave an oral update to the written report. Assistant Director Reese shared the outside graphics plans for the new bookmobile that were developed by graphic artist, Mary Hastings.

Progress report on the long-range plan  
Director Bero updated progress on the long range plan.

#### New Business

a. Working budget for fiscal year 2008-2009

Trustee Colwell moved and Trustee Weinberg seconded that the working budget for fiscal year 2008-2009 be adopted. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styracula, Colwell, Sheldon, and Niemi

b. Ordinance 2007/2008-8: Regular meeting schedule for fiscal year 2008-2009

Trustee Sheldon moved and Trustee Colwell seconded that Ordinance 2007/2008-8 be adopted. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styracula, Colwell, Sheldon, and Niemi

c. Ordinance 2007/2008-9: Prevailing Wage Rate

Trustee Colwell moved and Trustee Jackson seconded that Ordinance 2007/2008-9 be adopted. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styracula, Colwell, Sheldon, and Niemi

d. Policy work: Library Card Policy: Second reading of revision.

Trustee Colwell moved and Trustee Sheldon seconded that the revision of the Library Card Policy be adopted. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styracula, Colwell, Sheldon, and Niemi

e. Recommendation for conducting a community survey.

Director Bero presented information and requested that the trustees fill out a planning form and return it by June 23<sup>rd</sup>.

## Public Forum

Assistant Director Reese invited the trustees to attend the Gurnee/Wadsworth “Relay For Life” on July 12-13 and presented information on the new Playaway collection.

## Executive Session I

Trustee Sheldon moved and Trustee Colwell seconded a motion for the board to move into executive session to consider probable litigation and that Director Bero attend the session. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styrcula, Colwell, Sheldon, and Niemi

The board adjourned to executive session at 8:55 p.m.

## Reconvene in Open Session

The board reconvened in open session at 9:01 p.m.

## Executive Session II

Trustee Sheldon moved and Trustee Weinberg seconded a motion for the board to move into executive session to consider selection of a person to fill the vacancy on the board. The motion carried on a roll-call vote as follows.

Ayes: Weinberg, Jackson, Styrcula, Colwell, Sheldon, and Niemi

The board adjourned to executive session at 9:02 p.m.

## Reconvene in Open Session

The board reconvened in open session at 10:00 p.m.

## Announcements

### 1. By the chair

#### a. Upcoming calendar

- i. Special board meeting: June 23, 2008, 6:45 p.m. to interview final candidates for trustee.
- ii. Next regular board meeting: July 15, 2008 7:00 p.m.
- iii. Other dates
  1. Gurnee Diversity Council, August 13, 2008, 7:00 p.m.  
Trustee Colwell to attend in President Niemi’s place.

### 2. By other trustees or the director

None.

## Adjournment

Trustee Colwell moved and Trustee Sheldon seconded to adjourn the regular meeting. The motion carried on a voice vote.

President Niemi adjourned the meeting at 10:10 p.m.

Respectfully submitted,

Tom Colwell  
Secretary

Noreen Reese  
Recording Secretary

Warren-Newport Public Library District  
Board of Trustees  
Minutes of Executive Session I  
June 17, 2008

President Niemi called to order at \_\_\_\_\_p.m. the executive session to consider probable litigation.

Trustees Present: Colwell, Jackson, Merrick, Niemi, Sheldon, Styracula, and Weinberg.

Trustees Absent: Colwell, Jackson, Merrick, Niemi, Sheldon, Styracula, and Weinberg.

Adjournment

Trustee \_\_\_\_\_ moved and \_\_\_\_\_ seconded a motion to close the executive session and return to open session of the regular. The motion carried on a voice vote. President Niemi adjourned the executive session at \_\_\_\_\_p.m.

Respectfully submitted,

Tom Colwell  
Secretary

Warren-Newport Public Library District  
Board of Trustees  
Minutes of Executive Session II  
June 17, 2008

President Niemi called to order at \_\_\_\_\_p.m. the executive session to consider the selection of a person to fill a public office.

Trustees Present: Colwell, Jackson, Merrick, Niemi, Sheldon, Styracula, and Weinberg.

Trustees Absent: Colwell, Jackson, Merrick, Niemi, Sheldon, Styracula, and Weinberg.

Adjournment

Trustee \_\_\_\_\_ moved and \_\_\_\_\_ seconded a motion to close the executive session and return to open session of the regular. The motion carried on a voice vote. President Niemi adjourned the executive session at \_\_\_\_\_p.m.

Respectfully submitted,

Tom Colwell  
Secretary