

Warren-Newport Public Library District
Lake County, Illinois

Board of Trustees

Susan K. Niemi, President	Nancy Jackson
Nancy E. Sheldon, Vice-President	Laurie Styracula
Steven J. Weinberg, Treasurer	J. Socrates Rivers
Thomas J. Colwell, Secretary	

Regular Meeting
October 21, 2008

Call to Order

President Niemi called the meeting to order at 7:00 p.m.

Trustees present: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.
Trustees absent: Rivers.

Also present: Director Stephen Bero, Recording Secretary Mary Thacker, Assistant Director Noreen Reese, Circulation Manager Paula Pena, and Jane Friess of the Programming Department.

Pledge of Allegiance

Approval of Consent Agenda for:

- a. Secretary's Report
 - i. Approval of Minutes for September 16, 2008, Regular Meeting.
 - ii. Approval of Minutes for public hearing for the budget and appropriations and special meeting of September 22, 2008.
 - iii. Approval of Minutes for September 22, 2008 Executive Session and that they remain closed to the public.
- b. Financial statements for September 2008.
- c. Library Director's report for October 2008.
- d. Patron suggestions for September 2008.

Trustee Colwell moved and Trustee Sheldon seconded a motion to approve the Consent Agenda as listed above. The motion carried on a roll-call vote as follows:

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

Trustee Sheldon moved and Trustee Weinberg seconded a motion to approve the Minutes of the September 16, 2008, Executive Session, as amended, and that these Minutes remain closed to the public. The motion carried on a roll-call vote as follows:

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

President's Report

President Sue Niemi reported that she had attended the ILA Conference in Chicago in September, participated in the Personnel Committee meeting, and conducted her regularly scheduled monthly meeting with Director Bero.

Special report from the Illinois Library Association's Annual Conference 2008.

Laurie Styracula and Sue Niemi attended the Conference for one day. They attended a useful workshop regarding "Interest-Based Negotiation". A copy of the handout from this workshop is attached with these minutes.

Reports of Other Trustees

Trustee Weinberg questioned the status of the mailing of the Community Survey. Director Bero reported that the consultant would be accepting/including survey returns for one week past the new deadline (through November 1st). The Board decided it would be in the best interest of the Library to include as many responses as possible even if it meant delaying the presentation by the consultant from the scheduled November Board meeting.

Correspondence, Communications, and public comments.

- a. Written: Memoranda from attorney Roger Ritzman:
 - i. Potential referendum for April 2009 election.
 - ii. Trustee election for April 2009.
- b. Recognition of visitors and public comments:

There were no visitors recognized and no public comments made.

Treasurer's Report

Trustee Weinberg moved and Trustee Jackson seconded a motion that the bills payable for October 2008 and payroll for September 2008 be approved for payment. The motion carried on a roll-call vote as follows.

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

Reports of Standing Committees

Finance – Meeting of October 16, 2008

The meeting was cancelled.

Personnel – Meeting of October 6, 2008

President Niemi gave an oral update of the written report and requested that all Trustees complete their “Director Evaluation” and return it to her.

Policy – Meeting of October 6, 2008

There will not be a meeting in November; the next meeting of the Policy Committee will be on Monday, December 1, 2008.

Building & Grounds – Meeting of October 16, 2008

The meeting was cancelled.

Progress report on the long-range plan

Director Bero stated that he has been going forward with the groundwork for the establishment of a Foundation for the Library. The consultants will present the results of the Community Survey and the Facilities Needs Assessment to the Board in November.

New Business

- a. Subject: Resolution 2008/2009-2: Proclamation for National Friends of the Library Week.
Following the oral reading of the proposed Resolution by President Niemi, Trustee Colwell moved and Trustee Weinberg seconded a motion that Resolution 2008/2009-2, Proclamation for National Friends of the Library Week be adopted. The motion carried on a roll-call vote as follows:

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

- b. Subject: Resolution 2008/2009-3 to determine the estimate of funds needed for fiscal year 2008-2009, incorporating notice of "Truth in Taxation" public hearing.

Trustee Sheldon moved and Trustee Weinberg seconded a motion that Resolution 2008/2009-3 to determine the estimate of funds needed for the fiscal year 2008-2009 be adopted, and the motion carried on a roll-call vote as follows:

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

- c. Policy Work

- i. Revision to the Public Participation at Library Board Meetings Policy, first reading.

Trustee Colwell moved and Trustee Sheldon seconded a motion that the revision to the Public Participation at Library Board Meetings Policy be adopted as presented, and the motion carried on a roll-call vote as follows:

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

- ii. Revision to the Confidentiality Policy, first reading.

Trustee Colwell moved and Trustee Sheldon seconded a motion that the revision to the Confidentiality Policy be adopted as presented, and the motion carried on a roll-call vote as follows:

Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Nays: None.

Abstain: None.

Absent: Rivers.

- iii. Revision to the Wage Scale Policy, first reading.

This Policy was sent back to the Committee and will be discussed at the November 2008 Board meeting.

- d. Rescheduling the regular meeting for November 2008.
Trustee Colwell moved and Trustee Weinberg seconded a motion that the regular meeting of the Board for November 2008 be moved from Tuesday, November 18th, to Monday, November 24th, to begin at 7:15 p.m., and the motion carried on a roll-call vote as follows:
Ayes: Colwell, Jackson, Niemi, Sheldon, Styracula, and Weinberg.
Nays: None.
Abstain: None.
Absent: Rivers.

Public forum
No comments.

Announcements

- a. By the chair:
- i. There were no communications to the public.
 - ii. Upcoming calendar.
 1. Public hearing for the annual levy: November 24, 2008, 7:00 p.m.
 2. Next regular board meeting: November 24, 2008, 7:15 p.m.
 3. Next committee meeting: Committee of the Whole, November 20, 2008, 7:00 p.m.
 4. Other dates of interest:
 - (a) Intergovernmental Diversity Council joint in-service, "A Framework for Understanding Poverty", November 5, 2008, 6:30 p.m., Warren Township Center.
- b. By other Trustees or the Director:
- i. Skokie Public Library Open House, Sunday, October 26, 2008.
Director Bero announced an Open House/Reception to be held at the Skokie Public Library on Sunday, October 26, 2008, to celebrate their winning the 2008 National Medal for Museum and Library Service.
 - ii. Playaways
Assistant Director Reese provided an update on the introduction of the Playaway collection. Trustee Styracula reported on her experiences with the new format.
 - iii. ILA Library Trustee Forum 2009 Workshop
Trustee Styracula provided an information sheet on the ILA Library Trustee Forum 2009 Workshop scheduled for Saturday, February 28, 2009, in Lisle, Illinois. Trustees Styracula and Sheldon

attended this workshop in 2008 and felt attendance in 2009 would be beneficial.

- iv. Trustee Styracula requested that Carol Kissane at NSLS be contacted to arrange for more WNPLD newsletters to be posted on their website.

Adjournment

Trustee Sheldon moved and Trustee Jackson seconded the motion to adjourn the regular meeting. The motion carried on a voice vote.

President Niemi adjourned the meeting at 7:52 p.m.

Respectfully submitted,

Tom Colwell
Secretary

Mary Thacker
Recording Secretary