

# Warren Newport Public Library

## Board of Trustees

Regular Meeting

**February 16, 2010**

**7:00 PM**

**Conference Room**

### AGENDA

- I. Call to order, roll call, and determination of quorum
- II. Pledge of Allegiance
- III. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) **ACTION**
  - a. Secretary's report: Approval of minutes as received or corrected
    - i. Public hearing and regular meeting of January 19, 2010, as received.
    - ii. Executive session of January 19, 2010, as received, to remain closed.
    - iii. Executive session of November 17, 2009 as corrected, to remain closed.
  - b. Financial statements for January 2010.
  - c. Library Director's report for February 2010.
  - d. Patron suggestions for January 2010.
  - e. Approval of developer donation agreements (if any).

**RESOLVED, THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.**
- IV. Item(s) removed from consent agenda, if any. **ACTION**
- V. President's report. **INFORMATION**
- VI. Reports of other trustees. **INFORMATION**
- VII. Correspondence, communications, and public comments. **INFORMATION**
  - a. Written:
    - i. Letter from Krystal Franklin acknowledging renewal of lease for K-Sweets Café.
    - ii. Letter to resident Patricia Greedan in response to her testimony at the public hearing January 19, 2010.
    - iii. Memoranda from attorney Roger Ritzman.
    - iv. Other.
  - b. Public comments  
*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*

VIII. Approval of bills payable and payrolls. ACTION

RESOLVED, THAT THE BILLS PAYABLE FOR FEBRUARY 2010 AND PAYROLLS FOR JANUARY 2010 BE APPROVED FOR PAYMENT.

IX. Reports of the committees. INFORMATION

- a. Policy—Meeting of February 1, 2010.
- b. Building & Grounds— Meeting of February 4, 2010.
- c. Finance—Meeting of February 11, 2010.
- d. Personnel—No meeting.
- e. Trustee Development—No meeting.
- f. Staff recognition luncheon—Report of luncheon January 28, 2010.

X. Dissolution of ad hoc planning committee for the staff recognition luncheon.

XI. Progress report on the long-range plan. INFORMATION

XII. Unfinished business

XIII. New business

- a. Update on building project. INFORMATION
- b. Trustee development: Presentation by Noreen Reese on the new video game collection. INFORMATION
- c. Agreement with Innovative Interfaces, Inc., for Integrated Library System. ACTION
- d. Closing the library for Independence Day 2010. ACTION
- e. Policy work:

- i. Revised Policy 3023 Fines and Fees, first reading. ACTION

RESOLVED, THAT THE BOARD ADOPT THE REVISED POLICY 3023 FINES AND FEES AS PRESENTED.

- ii. New Policy 4025 Public and Community Relations, first reading. ACTION

RESOLVED, THAT THE BOARD ADOPT POLICY 4025 PUBLIC AND COMMUNITY RELATIONS AS PRESENTED.

XIV. Public forum

*Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*

- XV. Announcements
- a. By the chair
    - i. Communications to the public
    - ii. Upcoming calendar
      - 1. Next regular board meeting: March 16, 2010, 7:00 p.m.
      - 2. Next committee meetings
        - a. Finance—TBD
        - b. Personnel—TBD
        - c. Policy—March 1, 2010, 7:00 p.m.
        - d. Building and Grounds—TBD
        - e. Trustee Development—TBD
      - 3. Other dates
        - a. ILA Trustee Forum, February 27, Lisle
        - b. Public informational meeting for building project—  
To be determined
  - b. By other trustees or the director

XVI. Adjournment. ACTION

RESOLVED, THAT THE MEETING BE ADJOURNED.

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*Note: All agenda items are actionable or potentially actionable.*