

# Warren Newport Public Library

## Board of Trustees

Regular Meeting

June 22, 2010

7:00 PM

McCullough Room

AGENDA REVISED

- I. Call to order, roll call, and determination of quorum
- II. Pledge of Allegiance
- III. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION
  - a. Secretary's report: Approval of minutes as received or corrected.  
Regular meeting of May 18, 2010, as received.
  - b. Financial statements for May 2010.
  - c. Library Director's report for June 2010.
  - d. Patron suggestions for May 2010.
  - e. Approval of developer donation agreements (if any).

RESOLVED, THAT THE CONSENT AGENDA BE APPROVED  
AS PRESENTED.
- IV. Item(s) removed from consent agenda, if any. ACTION
- V. President's report. INFORMATION
- VI. Reports of other trustees. INFORMATION
- VII. Correspondence, communications, and public comments. INFORMATION
  - a. Written:
    - i. Memoranda from attorney Roger Ritzman.
    - ii. Other.
  - b. Public comments  
*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*
- VIII. Approval of bills payable and payrolls. ACTION

RESOLVED, THAT THE BILLS PAYABLE FOR JUNE 2010  
AND PAYROLLS FOR MAY 2010 BE APPROVED FOR  
PAYMENT.
- IX. Reports of the committees. INFORMATION
  - a. Policy—No meeting.
  - b. Building & Grounds— Meeting of June 10, 2010.
  - c. Finance—Meeting of June 15, 2010.
  - d. Personnel—Meeting of May 25, 2010.

- e. Trustee Development—No meeting.
- X. Progress report on the long-range plan. INFORMATION
- XI. New business
  - a. Update on building project. INFORMATION AND ACTION.  
RESOLVED, THAT THE DESIGN DEVELOPMENT AS SUBMITTED BY NAGLE HARTRAY WITH BUDGET BY BERGLUND CONSTRUCTION BE APPROVED.
  - b. Ordinance 2009/2010-9: Annual meeting schedule for fiscal year 2010-2011. ACTION  
RESOLVED, THAT ORDINANCE 2009/2010-9 ANNUAL MEETING SCHEDULE FOR FISCAL YEAR 2010-2011 BE ADOPTED.
  - c. Ordinance 2009/2010-10: Prevailing wage rate for fiscal year 2010-2011. ACTION  
RESOLVED, THAT ORDINANCE 2009/2010-10 PREVAILING WAGE RATE FOR FISCAL YEAR 2010-2011 BE ADOPTED.
  - d. Ordinance 2009/2010-11: Transfer to the Special Reserve Fund. ACTION  
RESOLVED, THAT ORDINANCE 2009/2010-11 TRANSFERRING \$100,000 FROM THE GENERAL OPERATING FUND TO THE SPECIAL RESERVE FUND BE ADOPTED.
  - e. Safety deposit box at Fifth Third Bank. ACTION  
RESOLVED, THAT PRESIDENT SUSAN NIEMI, TREASURER STEVEN WEINBERG, AND DIRECTOR STEPHEN BERO BE SIGNERS ON THE SAFETY DEPOSIT BOX AT FIFTH THIRD BANK AND THAT ALL OTHER SIGNERS ON THE BOX BE REMOVED.
  - f. Budget for fiscal year 2010-2010: First draft. INFORMATION
  - g. Policy work: Access to Materials. DISCUSSION
- XII. Public forum  
*Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*
- XIII. Announcements
  - a. By the chair

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*Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library Director at 847-244-5150 ext.3101 at least 48 hours in advance of this meeting date.*

- i. Communications to the public
- ii. Upcoming calendar
  - 1. Next regular board meeting: July 20, 2010, 7:00 p.m.
  - 2. Next committee meetings
    - a. Finance—TBD
    - b. Personnel—July 13, 2010, 6:00 p.m.
    - c. Policy—July 13, 2010, 7:00 p.m.
    - d. Building and Grounds—TBD
    - e. Trustee Development—TBD
  - 3. Other dates
    - a. Unveiling of the Cook Memorial Aspen Drive Library—July 8, 2010, 6:00 p.m., Vernon Hills
    - b. Trustee Appreciation Dinner—July 30, 2010, 6:30 p.m., Saluto's Restaurant, Gurnee
    - c. Intergovernmental Picnic—August 5, 2010, 6:00 p.m., Viking Park, Gurnee
- b. By other trustees or the director

XIV. Adjournment. ACTION

RESOLVED, THAT THE MEETING BE ADJOURNED.

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*Note: All agenda items are actionable or potentially actionable.*