

Warren Newport Public Library

Board of Trustees

Public Hearing for Truth in Taxation

November 16, 2010 6:45 PM

Lobby Meeting Room

Regular Meeting

November 16, 2010

7:00 PM or immediately after the public hearing

Lobby Meeting Room

AGENDA

- I. Call to order, roll call, and determination of quorum
- II. Pledge of Allegiance
- III. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) **ACTION**
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Special meeting of October 12, 2010
 - ii. Regular meeting of October 26, 2010
 - b. Financial statements for October 2010.
 - c. Library Director's report for November 2010.
 - d. Patron suggestions for October 2010.
 - e. Approval of developer donation agreements (if any).

RESOLVED, THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- IV. Item(s) removed from consent agenda, if any. **ACTION**
- V. President's report. **INFORMATION**
- VI. Reports of other trustees. **INFORMATION**
- VII. Correspondence, communications, and public comments. **INFORMATION**
 - a. Written:
 - i. Memoranda from attorney Roger Ritzman.
 - ii. Other.
 - b. Public comments
Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.
- VIII. Approval of bills payable and payrolls. **ACTION**

RESOLVED, THAT THE BILLS PAYABLE NOVEMBER 2010 AND PAYROLLS FOR OCTOBER 2010 BE APPROVED FOR PAYMENT.

- IX. Reports of the standing committees. INFORMATION
- a. Policy—Meeting of November 1, 2010.
 - b. Building & Grounds— Meeting of November 11, 2010.
 - c. Finance—Meeting of November 11, 2010.
 - d. Personnel—Meeting of November 1, 2010.
 - e. Trustee Development—Meeting of November 15, 2010.
- X. Progress report on the long-range plan. INFORMATION
- XI. New business
- a. Building project: Update. INFORMATION
 - b. Amendment to agreement with Berglund Construction to reflect the Guaranteed Maximum Price. ACTION
 - c. Authorization of year-end bonuses for staff appreciation. ACTION

RESOLVED, THAT THE BOARD AUTHORIZE BONUSES FOR STAFF APPRECIATION IN THE AMOUNT OF \$[TBD] PER STAFF MEMBER.
 - d. Ordinance 2010/2011-4 Annual Levy for Fiscal Year 2010-2011. ACTION

RESOLVED, THAT ORDINANCE 2010/2011-4 ANNUAL LEVY FOR FISCAL YEAR 2010-2011 BE ADOPTED
 - e. Acceptance of financial statement June 30, 2010, as audited by McClure, Inserra & Co. Chtd. ACTION

RESOLVED, THAT THE FINANCIAL STATEMENT FOR FISCAL YEAR ENDED JUNE 30, 2010, AS AUDITED BY MCCLURE, INSERRA AND COMPANY, CHARTERED, BE ACCEPTED FOR FILING.
 - f. Annual treasurer's report of receipts and disbursements for fiscal year 2009-2010. INFORMATION
 - g. Policy work. ACTION
 - i. Board policy 1015 Illinois Ethics Policy, first reading.
 - ii. Personnel Policies:
 - 1. Revision to Personnel Policy 303 Vacation Benefits.
 - 2. Revision to Personnel Policy 307 Sick Leave Benefits.
 - h. Changing trustee terms from six to four years. ACTION
 - i. Director's annual performance evaluation. INFORMATION

XII. Public forum

Visitors who wish to address the Board at this time are asked to introduce themselves. This

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item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.

XIII. Announcements

a. By the chair

i. Communications to the public

ii. Upcoming calendar

1. Next regular board meeting: Tuesday, December 21, 2010,
7:00 p.m.

2. Next committee meetings

a. Finance—TBD

b. Personnel—Monday, December 6, 2010, 6:00 p.m.

c. Policy— Monday, December 6, 2010, 7:00 p.m.

d. Building and Grounds—TBD

e. Trustee Development—TBD

3. Other dates

b. By other trustees or the director

XIV. Adjournment. ACTION

RESOLVED, THAT THE MEETING BE ADJOURNED.