

# Warren Newport Public Library

## Board of Trustees

Regular Meeting

January 18, 2011

7:00 PM

Lobby Meeting Room

### AGENDA

- I. Call to order, roll call, and determination of quorum
- II. Pledge of Allegiance
- III. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION
  - a. Secretary's report: Approval of minutes as received or corrected
    - i. Regular meeting of December 21, 2010
    - ii. Executive session of December 21, 2010
  - b. Financial statements for December 2010.
  - c. Library Director's report for January 2011.
  - d. Patron suggestions for December 2010.
  - e. Approval of developer donation agreements (if any).

RESOLVED, THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- IV. Item(s) removed from consent agenda, if any. ACTION
- V. President's report. INFORMATION
- VI. Reports of other trustees. INFORMATION
- VII. Correspondence, communications, and public comments. INFORMATION
  - a. Written:
    - i. Memoranda from attorney Roger Ritzman.
    - ii. Other.
  - b. Public comments

*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*
- VIII. Approval of bills payable and payrolls. ACTION
  - a. RESOLVED, THAT THE BILLS PAYABLE FOR JANUARY 2011 AND PAYROLLS FOR DECEMBER 2010 BE APPROVED FOR PAYMENT.
  - b. RESOLVED, THAT THE APPLICATION FOR PAYMENT #2 BY BERGLUND CONSTRUCTION COMPANY, INVOICE #50131 IN THE AMOUNT OF \$206,757.16, BE APPROVED.

- IX. Reports of the standing committees. INFORMATION
- a. Policy—No meeting.
  - b. Building & Grounds—Meeting of January 11.
  - c. Finance—Meeting of January 11.
  - d. Personnel— Meeting of January 10.
  - e. Trustee Development—Meeting of January 17.
- X. Progress report on the long-range plan. INFORMATION
- Fundraising update
- XI. New business
- a. Building project: Update. INFORMATION
  - b. Approval of Construction Change Directive #1 for plumbing reroute.  
ACTION
- RESOLVED, THAT THE BOARD APPROVE  
CONSTRUCTION CHANGE DIRECTIVE #1 FOR  
PLUMBING REROUTE.
- c. Midyear financial report. INFORMATION
  - d. Ordinance #2010/2011-5: Annual abatement of tax levy for debt service.  
ACTION
- RESOLVED, THAT THE BOARD ADOPT  
ORDINANCE 2010/2011-5 ABATEMENT OF TAX  
LEVY FOR DEBT SERVICE IN FISCAL YEAR 2010-  
2011.
- e. Semi-annual review of minutes of closed sessions. ACTION  
(Executive session to discuss minutes of executive sessions [5 ILCS  
120/2.(c)(21)], if needed )
- XII. Unfinished business
- a. Changing trustee terms from six to four years. ACTION
  - b. Policy work: Policy 3001 Access to Materials: Modifications to ALA  
statements. ACTION
- XIII. Public forum
- Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*
- XIV. Executive session to consider probable litigation [5 ILCS 120/2.(c)(11)], if needed. ACTION

RESOLVED, THAT THE BOARD ENTER INTO EXECUTIVE  
SESSION TO CONSIDER PROBABLE LITIGATION.

- XV. Action as a result of considering probable litigation, if any. ACTION
- XVI. Announcements
- a. By the chair
    - i. Communications to the public
    - ii. Upcoming calendar
      - 1. Next regular board meeting: Tuesday, February 15, 2011, 7:00 p.m.
      - 2. Next committee meetings
        - a. Finance—TBD
        - b. Personnel—TBD
        - c. Policy—TBD
        - d. Building and Grounds—TBD
        - e. Trustee Development—TBD
      - 3. Other dates
        - a. ILA Legislative Breakfast, Monday, February 21, 2011, Arboretum Club, Buffalo Grove
        - b. ILA Trustee Forum Workshop, Saturday, February 26, 2011, Lisle
        - c. LACONI Annual Trustee Banquet, Friday, April 15, 2011, Cantigny
  - b. By other trustees or the director
- XVII. Adjournment. ACTION

RESOLVED, THAT THE MEETING BE ADJOURNED.