

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Susan K. Niemi, President	Ronald J. Friedman
Thomas J. Colwell, Vice-President	Nancy Jackson
Steven J. Weinberg, Treasurer	Laurie Styracula
Nancy E. Sheldon, Secretary	

**Regular Meeting
January 18, 2011**

Call to Order

President Niemi called the meeting to order at 7:00 P.M.

Trustees present: Colwell, Friedman, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Trustees absent: None.

Also present: Director Stephen Bero; Recording Secretary Mary Thacker; WNPL staff members Jan Marsh, Noreen Reese, and Doug Wideburg; Don McKay and Julianne Scherer of Nagle Hartray; Steve Bruszer of Berglund Construction; and trustee candidates Jo Beckwith and Bob Diehl.

Pledge of Allegiance

President Niemi led those present in the Pledge of Allegiance.

Approval of Consent Agenda for:

- a. Secretary's Report: . Approval of minutes as received or corrected:
 - i. Regular Meeting of December 21, 2010
 - ii. Executive Session of December 21, 2010
- b. Acceptance of Financial Statements for December 2010
- c. Acceptance of the Director's Report for January 2011
- d. Acceptance of the Patron Suggestions for December 2010
- e. Approval of developer donation agreements (if any)

As there were no developer donation agreements, Trustee Sheldon moved and Trustee Colwell seconded a motion to approve the Consent Agenda items (a) through (d) with the Minutes of the Executive Session of December 21, 2010, remaining closed to the public. The motion carried unanimously on a roll-call vote as follows:
Ayes: Colwell, Friedman, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

President's Report – None

Reports of Other Trustees – None

Correspondence, Communications, and public comments

a. Written:

- i. Memoranda from attorney Roger Ritzman
 - Time Frame for Approval of Minutes
 - Public Comment at Meetings

President Niemi commented that the WNPLD Board is in compliance with the guidelines received from Attorney Ritzman, and thanked Director Bero for that fact.

- ii. Other
 - Current photographs of the construction were circulated among the trustees.

Recognition of visitors and public comments – None

Treasurer's Report

Trustee Friedman moved and Trustee Weinberg seconded a motion that the bills payable for January 2011 and payrolls for December 2010 be approved for payment. The motion carried unanimously on a roll-call vote as follows:

Ayes: Colwell, Friedman, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Trustee Styracula moved and Trustee Friedman seconded a motion that the application for payment #2 by Berglund Construction Company, Invoice #50131 in the amount of two hundred six thousand seven hundred fifty-seven and 16/100 dollars (\$206,757.16), be approved. The motion carried unanimously on a roll-call vote as follows:

Ayes: Colwell, Friedman, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

Reports of Standing Committees

Policy – No meeting was held due to illness.

Building and Grounds – Meeting of January 22, 2011

Trustee Styracula provided an oral report of the meeting. Steve Bruszer of Berglund Construction provided answers to queries regarding the plumbing reroute.

Finance – Meeting of January 11, 2011

Trustee Friedman requested comments and additions to the meeting minutes as presented; however, none were offered.

Personnel – Meeting of January 10, 2011

President Niemi distributed Vacation Benefits packets to the trustees with the request that each trustee read and consider the information being provided. She will be contacting each trustee individually for comments and opinions.

Trustee Development – Meeting of January 17, 2011

Trustee Friedman displayed the Silver Certificate which he received as a result of participating in the NSLS trustee training. Following discussion, President Niemi polled the trustees regarding changing trustee term limits and creating a nominating committee for officers of the Board. President Niemi referred these items to the Policy Committee for general bylaw work with the request that these items appear on the February agenda. She reminded the trustees that all were welcome to attend the Policy Committee meeting.

Progress report on the long-range plan

Director Bero provided the Board with a written Fundraising Proposal identifying his strategies and objectives. Fruitful discussion followed with many ideas presented for consideration.

New Business

a. Building project: Update

Steve Bruszer of Berglund Construction provided an update on the building project, including savings for unspent allowances, and explained the plumbing reroute.

b. Approval of Construction Change Directive #1 for plumbing reroute

Trustee Colwell moved and Trustee Jackson seconded a motion that the Board approve Construction Change Directive #1 for the plumbing reroute. The motion carried unanimously on a roll-call vote as follows:

Ayes: Colwell, Friedman, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

c. Midyear Financial Report

Staff accountant Doug Wideburg presented the mid-year financial report to the Board.

Don McKay, Julianne Scherer, and Steve Bruszer exited the meeting at 8:00 P.M.

d. Ordinance #2010/2011-5: Annual Abatement of Tax Levy for Debt Service

Trustee Friedman moved and Trustee Jackson seconded a motion that the Board adopt Ordinance 2010/2011-5, Annual Abatement of Tax Levy for Debt Service. The motion carried unanimously on a roll-call vote as follows:

Ayes: Colwell, Friedman, Jackson, Niemi, Sheldon, Styracula, and Weinberg.

e. Semi-annual review of minutes of closed sessions

Trustee Sheldon moved and Trustee Weinberg seconded the motion that the Minutes of Executive Session I of February 20, 2007, Minutes of the Executive Session of April 17, 2007, Minutes of Executive Session I of May 15, 2007, and Minutes of Executive Session I of June 19, 2007, be made open to the public. The motion carried unanimously on a voice vote.

Unfinished Business

a. Changing trustee terms from six to four years

Trustee Friedman moved and Trustee Jackson seconded a motion that the Board change the Trustee terms of office from six (6) years to four (4) years beginning with the election to be held in April 2013. Following discussion, the motion failed on a roll-call vote as follows:

Ayes: Friedman, Jackson, and Weinberg.

Nays: Colwell, Niemi, Sheldon, and Styracula.

b. Policy Work: . Policy 3001, Access to Materials: Modifications to ALA statements.

Trustee Sheldon moved and Trustee Colwell seconded a motion to adopt the modifications to ALA statements within Policy 3001, Access to Materials. The motion failed on a roll call vote as follows:

Ayes: Jackson, Niemi, and Sheldon.

Nays: Colwell, Friedman, Styracula, and Weinberg.

President Niemi referred Policy 3001, Access to Materials, back to the Policy Committee.

Robert Diehl exited the meeting at 8:30 P.M.

Public Forum

President Niemi introduced trustee candidate Jo Beckwith to the Board.

Executive Session to consider probable litigation

Trustee Sheldon moved and Trustee Friedman seconded a motion that the Board move into executive session to consider probable litigation and invite Director Bero to attend. The motion carried on unanimously on a voice vote.

The board adjourned to executive session at 8:45 P.M.

Reconvene in Open Session

The board reconvened in open session at 9:16 P.M.

Announcements

a. By the Chair

i. Communications to the public – None

ii. Upcoming Calendar

1. Next regular Board meeting – Tuesday, February 15, 2011, 7:00 P.M.

2. Next committee meetings:

a. Finance – Tuesday, February 8, 2011, 8:00 P.M.

b. Personnel – Monday, January 31, 2011, 6:00 P.M.

c. Policy – Monday, January 31, 2011, 7:00 P.M.

d. Building & Grounds – Tuesday, February 8, 2011, 7:00 P.M.

e. Trustee Development – Monday, February 7, 2011, 7:00 P.M.

3. Other dates

a. ILA Legislative Breakfast, Monday, February 21, 2011, Arboretum Club, Buffalo Grove

b. Illinois Library Association Trustee Forum Workshop, Saturday, February 26, 2011, Lisle

c. LACONI Annual Trustee Banquet, Friday, April 15, 2011, Cantigny Golf, Wheaton

b. By other Trustees or the Director – None

Adjournment

Trustee Colwell moved and Trustee Sheldon seconded the motion to adjourn the regular meeting. The motion carried on a voice vote.

President Niemi adjourned the meeting at 9:23 P.M.

Respectfully submitted,

Nancy E. Sheldon
Secretary

Mary Ann Thacker
Recording Secretary