

# Warren Newport Public Library

## Board of Trustees

### Regular Meeting

**January 21, 2014 7:00 PM**

**McCullough Board Room**

### AGENDA

- I. Call to order, roll call, and determination of quorum {<1 }
- II. Pledge of Allegiance { 1 }
- III. Reading of the Mission Statement {<1 }
- IV. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
  - a. Secretary's report: Approval of minutes as received or corrected
    - i. Regular meeting of November 19, 2013. Dec. packet p. 5
    - ii. Special meeting of January 8, 2014. p.7
    - iii. Special meeting of January 20, 2014.
    - iv. Executive session of November 19, 2013, to remain closed.
    - v. Executive session of Personnel Committee, December 2, 2013, to remain closed.
    - vi. Executive session of January 8, 2014, to remain closed.
    - vii. Executive session of January 20, 2014, to remain closed.
  - b. Monthly financial reports:
    - i. November 2013. Dec p. 15
    - ii. December 2013. p.9
  - c. Endorsement of Treasurer's approval of payrolls for November 2013.
  - d. Approval of payrolls for December 2013.
  - e. Endorsement of Treasurer's approval of bills payable for December 2013.
  - f. Approval of bills payable for January 2014.
  - g. Monthly patron suggestions:
    - i. November 2013. Dec. p. 63
    - ii. December 2013. p. 53
  - h. Developer donation agreement, if any.

**MOTION: THAT THE CONSENT AGENDA BE  
APPROVED AS PRESENTED.**

- V. Item(s) removed from consent agenda, if any. ACTION {3}
- VI. Swearing in of trustee appointee/New trustee takes seat on the board. {5}
- VII. Election of president. {5}
- VIII. Election of other officers, if needed. {5}
- IX. President's report. INFORMATION {1}
- X. Reports of other trustees. INFORMATION {5}
- XI. Correspondence, communications, and public comments. INFORMATION {5}
  - a. Written:
    - i. Memoranda from attorney Roger Ritzman, if any.
    - ii. Other.
  - b. Public comments  
*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*
- XII. Reports of the standing committees. INFORMATION {2}
  - a. Policy & Bylaws—Meeting of December 2, 2013. Dec. p. 67
  - b. Building & Grounds— Meetings of December 9, 2013 (Dec. p. 68), and January 16, 2014. p. 57
  - c. Finance—Meetings of December 9, 2013(Dec. p. 69), and January 16, 2014. p.58
  - d. Personnel—Meeting of December 2, 2013.
  - e. Art Acquisition—Meetings of December 2 (Dec. p. 70) and December 30, 2013. p.59
- XIII. Executive Director's reports for December 2013 (Dec. p. 73) and January 2014 including update on long-range plan: p.61  
INFORMATION {5}
- XIV. New business

- a. Special midyear financial report from Business Manager Doug Wideburg. INFORMATION {10} p. 71
- b. Semi-annual review of closed minutes. ACTION {2}
- c. Ordinance 2013/2014-6 Concealed Carry. ACTION {2} Dec. p. 87

MOTION: THAT THE BOARD ADOPT ORDINANCE 2013/2014-6, CONCEALED CARRY.

- d. Ordinance 2013/2014-7 Abatement of levy for debt service. {2} p.73

MOTION: THAT THE BOARD ADOPT ORDINANCE 2013/2014-7, ABATEMENT OF LEVY FOR DEBT SERVICE.

- e. Resolution 2013/2014-6: Acceptance of cash donation. ACTION {2} Dec. p. 97

MOTION: THAT THE BOARD ADOPT RESOLUTION 2013/2014-6, TO ACCEPT A CASH DONATION FOR HISPANIC CULTURAL AND EDUCATIONAL PROGRAMS.

- f. Donation from patron of artwork and antique chair. INFORMATION AND POSSIBLE ACTION {5}
- g. Recommendations for legal counsel. INFORMATION AND POSSIBLE ACTION {5} Dec. p. 99
- h. Discussion on Affordable Care Act. INFORMATION {10} Dec. p. 101
- i. Policy work: Revision to Policy 2040 Wage Scale, second reading. ACTION {5} Dec. p. 107
- j. Other potentially actionable items: Agenda items for February 2014 regular meeting. {3}

XV. Public forum

*Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to*

224 North O'Plaine Road, Gurnee, Illinois 60031  
847-244-5150 FAX 847-244-3499

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*Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library Director at 847-244-5150 ext.3101 at least 48 hours in advance of this meeting date.*

*Speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*

XVI. Executive Session. ACTION

Resolved, That the Board enter into EXECUTIVE SESSION for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, 5 ILCS 120/2(c)(1)

XVII. Action as a result of executive session to consider the performance of the library director, if any. ACTION

XVIII. Announcements {10}

a. By the chair

i. Communications to the public

ii. Upcoming calendar

1. Next regular board meeting: Tuesday, February 18, 2014, 7:00 p.m.

2. Next committee meetings

a. Finance—TBD

b. Personnel—TBD

c. Policy— Tuesday, February 4, 2014, 6:30 p.m.

d. Building and Grounds—TBD

e. Art Acquisitions—Monday, February 3, 2014, 6:00 p.m.

3. Other dates

a. ILA Trustee Forum Workshop: Saturday, February 15, 2014, Oak Brook.

b. Legislative Breakfast: Monday, February 17, 2014, Arboretum Club, Buffalo Grove.

b. By other trustees or the director

XIX. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 88 minutes plus executive session}

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