

Warren Newport Public Library

Board of Trustees

Regular Meeting

January 19, 2016 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instruction {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Regular meeting of December 15, 2015.
 - ii. Executive session of January 12, 2016, to remain closed to the public.
 - b. Monthly financial report for November 2015.
 - c. Approval of payrolls for December 2015.
 - d. Approval of bills payable for January 2016.
 - e. Patron suggestions from December 2015.
 - f. Policies:
 - i. 2003 Fund Balance
 - ii. 3005 Confidentiality
 - iii. 3065 Technology Use by the Public
- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Correspondence, communications, and public comments. INFORMATION {20}
 - a. Written:

- i. Memoranda from legal counsel, if any.
 - ii. Other.
 - b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Staff room presentation by Tiffany Nash, Product Architecture + Design. INFORMATION {15}
- XI. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of January 5, 2016
 - b. Personnel—Meeting of January 12, 2016
 - c. Art Acquisition—Meeting of January 18, 2016
- XII. Director’s report for December 2015. INFORMATION {2}
- XIII. Old Business
 - a. Update on tween space project. INFORMATION {10}
 - b. Fundraising update. INFORMATION {3}
- XIV. New business
 - a. Staff Room Budget. POSSIBLE ACTION {5}
 - b. Ordinance 2015/2016-8 Abatement of Levy for debt service. {2}

MOTION: THAT THE BOARD ADOPT ORDINANCE 2015/2016-8, ABATEMENT OF LEVY FOR DEBT SERVICE.
 - c. Semi-annual review of closed minutes. ACTION {2}
 - d. Appointment of Board Self-Evaluation Committee. ACTION {5}
 - e. Other potentially actionable items: Agenda items for February 2016 regular meeting. ACTION {5}
 - i. Midyear Financial Report
 - ii. Other

- XV. Enter into Executive Session to review the performance of a specific employee [5ILCS 120/2.(c)(1)]. ACTION {30}

Resolved, that the Board enter into EXECUTIVE SESSION 5 ILCS 120/2(c)(1), to consider the performance of the library director.

- XVI. Reconvene Regular Meeting. {1}

- XVII. Motion(s) as a result of Executive Session. POSSIBLE ACTION {2}

- XVIII. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

- XIX. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar

1. Next regular board meeting: Tuesday, February 16, 2016, 7:00 p.m.
2. Next committee meetings
 - a. Committee of the Whole—Tuesday, February 2, 2015
 - b. Art Acquisitions—TBD
3. ILA Trustee Forum Workshop: Saturday, February 13, 2016 at the Chicago Marriott Oak Brook
4. 26th Annual Presidents' Day Library Legislative Breakfast: Monday, February 15, 2016 at the Arboretum Club, Buffalo Grove

b. By other trustees or the director

XX. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 142 minutes}