

Warren Newport Public Library

Board of Trustees

Regular Meeting

March 15, 2016 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instruction {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Regular meeting of February 16, 2016.
 - ii. Executive session of February 16, 2016, to remain closed to the public.
 - b. Monthly financial report for January 2016.
 - c. Approval of payrolls for January 2016 and February 2016.
 - d. Approval of bills payable for March 2016.
 - e. Patron suggestions from February 2016.
 - f. Personnel Policies for approval:
 - i. 107 Immigration Law Compliance
 - ii. 108 Conflicts of Interest
 - iii. 110 Outside Employment
 - iv. 112 Confidentiality and Non-Disclosure
 - v. 114 Disability Accommodation
- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}

- IX. Correspondence, communications, and public comments. INFORMATION {20}
- a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
 - b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Reports of the standing committees. INFORMATION {2}
- a. Committee of the Whole—Meeting of March 1, 2016
 - i. General
 - ii. Finance
 - iii. Buildings and Grounds
 - iv. Personnel
- XI. Director's report for February 2016. INFORMATION {2}
- XII. Old Business
- a. Adoption of WNPL Strategic Plan 2016-2018 {5} ACTION
 - b. The Point and staff room project updates. INFORMATION {10}
 - c. RFID retagging project and possible closure. INFORMATION AND POSSIBLE ACTION {15}
 - d. Fundraising update. INFORMATION {3}
- XIII. New business
- a. Ordinance 2015/2016-9 Amending the Purpose of the Special Reserve Fund. INFORMATION AND ACTION {5}
- MOTION: THAT THE BOARD ADOPT ORDINANCE 2015/2016-9, AMENDING THE PURPOSE OF THE SPECIAL RESERVE FUND.
- b. Other potentially actionable items: Agenda items April 2016 regular meeting. ACTION {5}
- XIV. Enter into Executive Session to consider litigation [5ILCS 120/2.(c)(11)] INFORMATION {5}

Resolved, that the Board enter into EXECUTIVE SESSION 5 ILCS 120/2.(c)(11), for Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

XV. Reconvene Regular Meeting. { 1 }

XVI. Public forum { 15 }

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XVII. Announcements { 5 }

a. By the chair

i. Communications to the public

ii. Upcoming calendar

1. Next regular board meeting: Tuesday, April 19, 2016, 7:00 p.m.

2. Next committee meetings

a. Committee of the Whole—Tuesday, April 5, 2016, 7:00 p.m.

3. Art Advisory Group: TBD

4. Bingo in the Books: Friday, April 29, 2016, 6:30 p.m.

5. LACONI Trustee Banquet: Friday, May 13, 2016, 6:00 p.m. at Alta Villa Banquets in Addison

b. By other trustees or the director

XVIII. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 111 minutes}