

# Warren Newport Public Library

## Board of Trustees

Regular Meeting

**April 19, 2016 7:00 PM**

**Carol's Storytime Room**

### AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Moment of silence to honor Helen N. Morrow {1}
- III. Pledge of Allegiance {1}
- IV. Reading of the Mission Statement {1}
- V. Safety Instruction {1}
- VI. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
  - a. Secretary's report: Approval of minutes as received or corrected
    - i. Regular meeting of March 15, 2016.
  - b. Monthly financial report for February 2016.
  - c. Approval of payrolls for March 2016.
  - d. Approval of bills payable for April 2016.
  - e. Patron suggestions from March 2016.
  - f. Board Policies for approval:
    - i. 1001 Bylaws
    - ii. 1050 Board Correspondence
    - iii. 1055 Public Participation at Board Meetings
    - iv. 2003 Fund Balance
    - v. 3057 Art Collection
    - vi. 3060 Standards of Public Conduct
  - g. Personnel Policies for approval:
    - i. 116 Job Postings
- VII. Item(s) removed from consent agenda, if any. ACTION {5}
- VIII. President's report. INFORMATION {1}

**MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.**

- IX. Reports of other trustees. INFORMATION {5}
- X. Correspondence, communications, and public comments. INFORMATION {20}
  - a. Written:
    - i. Memoranda from legal counsel, if any.
    - ii. Other.
  - b. Public comments  
*Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- XI. Reports of the standing committees. INFORMATION {2}
  - a. Committee of the Whole—Meeting of March 1, 2016
    - a. Buildings and Grounds
  - b. Committee of the Whole—Meeting of April 5, 2016
    - i. General
    - ii. Finance
    - iii. Buildings and Grounds
    - iv. Personnel
    - v. Policy
- XII. Director's report for March 2016. INFORMATION {2}
- XIII. Old Business
  - a. The Point and staff room project updates. INFORMATION {10}
  - b. Fundraising update. INFORMATION {10}
- XIV. New business
  - a. 105 Personal Relationships in the Workplace. INFORMATION AND ACTION {10}  
MOTION: THAT THE POLICY BE APPROVED AS PRESENTED.
  - b. Other potentially actionable items: Agenda items May 2016 regular meeting. ACTION {5}
  - c. Board Self-Evaluation. INFORMATION {20}
  - d. Statement of Economic Interest. INFORMATION {2}

XV. Public forum {15}

*Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking*

XVI. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar
  1. Next regular board meeting: Tuesday, May 17, 2016, 7:00 p.m.
  2. Next committee meetings
    - a. Committee of the Whole—Monday, May 2, 2016, 7:00 p.m.
  3. Art Advisory Group: TBD
  4. Bingo in the Books: Friday, April 29, 2016, 6:30 p.m.

b. By other trustees or the director

XVII. Adjournment. ACTION { <1 }

**MOTION: THAT THE MEETING BE ADJOURNED.**

{Estimated total duration 120 minutes}