

Warren Newport Public Library

Board of Trustees

Regular Meeting

May 17, 2016 7:00 PM

Carol's Storytime Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instruction {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Regular meeting of April 19, 2016.
 - b. Monthly financial report for March 2016.
 - c. Approval of payrolls for April 2016.
 - d. Approval of bills payable for May 2016.
 - e. Patron suggestions from April 2016.
 - f. Board Policies for approval:
 - i. 1030 Board/Director Responsibilities
 - g. Personnel Policies for approval:
 - i. 105 Personal Relationships in the Workplace
- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Correspondence, communications, and public comments. INFORMATION {20}
 - a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.

- b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of April 5, 2016
 - i. Buildings and Grounds
 - b. Committee of the Whole—Meeting of May 2, 2016
 - i. General
 - ii. Finance
 - iii. Buildings and Grounds
 - iv. Personnel
 - v. Policy
- XI. Director’s report for April 2016. INFORMATION {2}
- XII. Old Business
 - a. The Point and staff room project updates. INFORMATION {5}
 - b. Fundraising update. INFORMATION {5}
- XIII. New business
 - a. 1010 Trustee Code of Ethics and Behavior ACTION {5}
MOTION: THAT THE POLICY BE APPROVED AS PRESENTED AND POLICY 1013 STANDARDS OF CONDUCT BE ELIMINATED.
 - b. 3046 The Point ACTION {5}
MOTION: THAT THE POLICY BE APPROVED AS PRESENTED
 - c. “New and Notable” Library Programs and Services. INFORMATION {5}
 - d. 2016 Building Tour. INFORMATION {45}
 - e. Other potentially actionable items: Agenda items June 2016 regular meeting. ACTION {5}
 - i. Prevailing Wage Ordinance.
 - ii. Transfer to Special Reserve Fund Ordinance.
 - iii. Annual Meeting Schedule for Fiscal Year 2016-2017 Ordinance.

- iv. Adoption of working budget for fiscal year 2016-2017.
- v. Semi-annual review of closed minutes.
- vi. Other.

XIV. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XV. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar
 - 1. No bookmobile service (RFID retagging):
Thursday, May 19 and Friday, May 20, 2016
 - 2. WNPL limited service: June 6 – 10, 2016
 - 3. Next regular board meeting: Tuesday, June 21,
2016, 7:00 p.m.
 - 4. Next committee meetings
 - a. Committee of the Whole—Tuesday, June 7,
2016, 7:00 p.m.
 - 5. Art Advisory Group: TBD

b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 137 minutes}