

Warren Newport Public Library

Board of Trustees

Regular Meeting

June 21, 2016 7:00 PM

Meeting Room A

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instruction {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Regular meeting of May 17, 2016.
 - b. Monthly financial report for April 2016.
 - c. Approval of payrolls for May 2016.
 - d. Approval of bills payable for June 2016.
 - e. Patron suggestions from May 2016.
 - f. Board Policies for approval:
 - i. 1017 Board Self-Evaluation
 - ii. 4018 Naming Facilities

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Correspondence, communications, and public comments. INFORMATION {20}
 - a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.

- b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of June 7, 2016
 - i. General
 - ii. Finance
 - iii. Buildings and Grounds
 - iv. Policy
- XI. Director’s report for May 2016. INFORMATION {2}
- XII. Old Business
 - a. The Point and staff room project updates. INFORMATION {5}
- XIII. New business
 - a. Adoption of working budget for fiscal year 2016-2017
ACTION {5}
 - b. 4025 Public and Community Relations Policy ACTION {5}

MOTION: THAT THE POLICY BE APPROVED AS PRESENTED AND POLICY 4020 NEWS MEDIA RELATIONS BE ELIMINATED.
 - c. Ordinance 2015-2016-10 Prevailing Wage Rate for FY 2016-2017 ACTION {2}
 - d. Ordinance 2015-2016-11 Transfer to the Special Reserve Fund ACTION {2}
 - e. Ordinance 2015-2016-12 Annual Meeting Schedule for Fiscal Year 2016-2017 ACTION {10}
 - f. Semi-annual review of closed minutes. INFORMATION {1}
 - g. Proposed staff development day: Friday, September 23, 2016
POSSIBLE ACTION {5}
 - h. “New and Notable” Library Programs and Services.
INFORMATION {5}

- i. Other potentially actionable items: Agenda items July 2016 regular meeting. ACTION {5}
 - i. Tentative Budget and Appropriations Ordinance
 - ii. Building, Sites & Maintenance Ordinance
 - iii. Annual review of non-resident card participation
 - iv. Audit of closed minutes
 - v. Begin work on audit
 - vi. Begin work on IPLAR
 - vii. Begin work on Per Capita Grant
 - viii. New and Notable
 - ix. Other

XIV. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XV. Announcements {5}

- a. By the chair
 - i. Communications to the public
 - ii. Upcoming calendar
 - 1. Next regular board meeting: Tuesday, July 19, 2016, 7:00 p.m.
 - 2. Next committee meetings
 - a. Committee of the Whole—Tuesday, July 5, 2016, 7:00 p.m.
 - 3. Bikers for Books: August 28, 10 AM to 12 PM
 - 4. The Point Grand Opening Celebration: TBD
 - 5. Art Advisory Group: TBD

- b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 107 minutes}