

Warren Newport Public Library

Board of Trustees

Regular Meeting

July 19, 2016 7:00 PM

McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instruction {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes
 - i. Regular meeting of June 21, 2016.
 - b. Monthly financial report for May 2016.
 - c. Approval of payrolls for June 2016.
 - d. Approval of bills payable for July 2016.
 - e. Patron suggestions from June 2016.
 - f. Board Policies for approval:
 - i. 3070 Food Allergies
 - ii. 4030 FOIA
 - g. Ordinances
 - i. 2016/2017-1 Building, Sites and Maintenance Levy.
 - ii. 2016/2017-2 Non-Resident Library Card Program.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Correspondence, communications, and public comments. INFORMATION {20}
 - a. Written:

- i. Memoranda from legal counsel, if any.
 - ii. Other.
 - b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of July 5, 2016
 - i. General
 - ii. Finance
 - iii. Buildings and Grounds
 - iv. Policy
- XI. Director’s report for June 2016. INFORMATION {2}
- XII. Old Business
 - a. The Point and staff room project updates. INFORMATION {5}
- XIII. New business
 - a. Policy 2013 Audit ACTION {5}

MOTION: THAT THE POLICY BE APPROVED AS PRESENTED
 - b. Ordinance 2016/2017-3 Amending Budget and Appropriation Ordinance for FY 2015-2016. ACTION {2}

MOTION: THAT THE BOARD ADOPT ORDINANCE 2016/2017-3, AMENDING BUDGET AND APPROPRIATION FOR FISCAL YEAR 2015-2016.
 - c. Adoption of Ordinance 2016/2017-4 Tentative Annual Budget & Appropriation. ACTION {2}

MOTION: THAT THE BOARD ADOPT ORDINANCE 2016/2017-4, TENTATIVE BUDGET AND APPROPRIATION FOR FISCAL YEAR 2016-2017.
 - d. Setting the public hearing for the annual budget and appropriation. {2}

MOTION: THAT THE PUBLIC HEARING FOR THE ANNUAL BUDGET & APPROPRIATION BE SET FOR TUESDAY, SEPTEMBER 20, AT 6:45 P.M. IN THE MCCULLOUGH ROOM

- e. Requirements for IPLAR and Per Capita Grant FY 2017. INFORMATION {2}
- f. Semi-annual review of closed minutes. ACTION {2}
- g. “New or Notable” Library Programs and Services. INFORMATION {5}
- h. Other potentially actionable items: Agenda items August 2016 regular meeting. ACTION {5}
 - i. Illinois Public Library Annual Report (IPLAR)
 - ii. Other

XIV. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XV. Announcements {5}

- a. By the chair
 - i. Communications to the public
 - ii. Upcoming calendar
 - 1. Next regular board meeting: Tuesday, August 16, 2016, 7:00 p.m.
 - 2. Next committee meetings
 - a. Committee of the Whole—Tuesday, August 2, 2016, 7:00 p.m.
 - 3. Bikers for Books: August 28, 10 AM to 3 PM
 - 4. The Point Grand Opening Celebration: August 13, 10 AM
 - 5. ILA Annual Conference, Donald E. Stephens Convention Center, October 18-20, 2016 (Trustee Day is Thursday, October 20, 2016).

b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 92 minutes}

224 North O'Plaine Road, Gurnee, Illinois 60031

847-244-5150 FAX 847-244-3499

www.wnpl.info

Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library Director at 847-244-5150 ext.3101 at least 48 hours in advance of this meeting date.