

Warren Newport Public Library

Board of Trustees

Tuesday, September 20, 2016

Public Hearing: Budget & Appropriation for Fiscal Year 2016-2017

September 20, 2016 6:45 PM

McCullough Room

Regular Meeting

September 20, 2016 7:00 PM

or immediately following the Budget & Appropriation hearing

McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1}
- II. Pledge of Allegiance. {1}
- III. Reading of the Mission Statement. {<1}
- IV. Safety Instruction. {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected.
 - Regular meeting of August 16, 2016.
 - b. Monthly financial report for July 2016.
 - c. Approval of payrolls for August 2016.
 - d. Approval of bills payable for September 2016.
 - e. Patron suggestions from August 2016.
 - f. Policies:
 - 3030 Programming.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {3}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}

- IX. Correspondence, communications, and public comments. INFORMATION {20}
- a. Written:
- Memoranda from legal counsel, if any.
 - Other.
- Public comments.
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Reports of the standing committees. INFORMATION {2}
- a. Committee of the Whole—Meeting of September 6, 2016.
- i. General.
 - ii. Finance.
 - iii. Buildings and Grounds.
 - iv. Policy.
- XI. Executive Director’s report for September 2016. INFORMATION {3}
- XII. Old business.
- a. Parking lot striping. INFORMATION {2}
- XIII. New business.
- a. Ordinance 2016/2017-5: Annual Budget and Appropriation. ACTION {3}
- MOTION: THAT THE BOARD ADOPT ORDINANCE 2016/2017-5, BUDGET AND APPROPRIATION FOR FISCAL YEAR 2016-2017.
- b. Policy 1059 WNPLD Development Council. ACTION{10}
- c. Policy 3060 Standards of Public Conduct. ACTION{15}
- d. Resolution 2016/2017-1 Proclamation for National Friends of the Library Week. ACTION {2}

**MOTION: THAT RESOLUTION 2016/2017-1
PROCLAMATION FOR NATIONAL FRIENDS OF
THE LIBRARY WEEK BE ADOPTED.**

- e. “New and Notable” Library Programs and Services.
INFORMATION {5}
- f. Other potentially actionable items: Agenda items for October 2016 regular meeting. ACTION {5}
 - i. Treasurer’s report of annual receipts and disbursements.
 - ii. Resolution 2016/2017-2 Resolution to Determine Estimate of Funds Needed for 2016-2017 Fiscal Year.
 - iii. Presentation of audited financial statement for fiscal year ended June 30, 2016.

XIV. Public forum. {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XV. Announcements .{5}

- a. By the chair.
 - Communications to the public.
 - Upcoming calendar:
 1. Next regular board meeting: Monday, October 17, 2016, 7:00 p.m.
 2. Next committee meetings:
 - a. Committee of the Whole: Tuesday, October 4, 2016, 7:00 p.m.
 3. Other dates:
 - a. Banned Books Weeks, Sunday, September 25 – Saturday, October 1, 2016.
 - b. Nationals Friends of Libraries Week, October 16 – October 22, 2016.
 - c. ILA Annual Conference, October 18 – October 20, 2016.

b. By other trustees or the director.

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 103 minutes}

224 North O'Plaine Road, Gurnee, Illinois 60031
847-244-5150 FAX 847-244-3499
www.wnpl.info

Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library Director at 847-244-5150 ext.3101 at least 48 hours in advance of this meeting date.