

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Tuesday, February 2, 2016 7:00 PM**

**McCullough Room**

### AGENDA

- I. Call to order
- II. Public Comments {20}  
*Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer and Chair
  - a. Review of December 2015 financial statements {5}
  - b. Budget planning {15}
- IV. Buildings and Grounds Committee of the Whole: Tom Colwell, Vice President and Chair
  - a. Room occupancy signage for meeting rooms and study rooms {5}
  - b. Capital projects – review of prior CNA {10}
  - c. Update on The Point {5}
  - d. Update on staff room project {5}
- V. Committee of the Whole (general): Jo Beckwith, President
  - a. Recording meetings: audio quality, usage, cost {10}
  - b. Strategic Plan, second draft {10}
  - c. Board role in fundraising board {10}
  - d. Art Acquisitions Committee {15}
- VI. Policy and Bylaws Committee of the Whole: George Kotsinis, Chair {20}

- a. 1003 Electronic Participation at Meetings
- b. 2007 Debt
- VII. Personnel Committee of the Whole: Jo Beckwith, President and Chair {20}
  - a. 101 Nature of Employment
  - b. 102 Employee Relations
  - c. 103 Equal Employment Opportunity
  - d. 104 Ethics and Conduct
- VIII. Agenda items for Committee of the Whole for Next Month {5}
  - a. Finance:
    - i. Review of January 2016 financial statements
    - ii. Budget planning
  - b. Buildings and Grounds
    - i. Projects update
  - c. Policy and Bylaws: 1001 Bylaws
  - d. Personnel: Policies 105, 107, 108, 110
  - e. Other
    - i. Strat Plan, Final Draft
- IX. Announcements {1}
  - a. Regular Board Meeting, Tuesday, February 16, 7 p.m.
- X. Adjournment {1}