

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Monday, May 2, 2016 7:00 PM**

**Meeting Room A**

### AGENDA

- I. Call to order
- II. Public Comments {20}  
*Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer and Chair {35}
  - a. Review of March 2016 financial statements
  - b. FY 2016-17 Budget: second draft
    - i. Second budget draft presentation: Ryan Livergood and Doug Wideburg
    - ii. Pay schedule: 24 vs. 26 pay periods
    - iii. Fundraising expenses
- IV. Buildings and Grounds Committee of the Whole: Tom Colwell, Vice President and Chair {5}
  - a. Update on The Point and staff room projects
- V. Policy Committee of the Whole: George Kotsinis, Chair {25}
  - a. 1010 Trustee Code of Ethics
  - b. 1030 Board/Director Responsibilities
  - c. 3046 The Point
- VI. Committee of the Whole: Jo Beckwith, President {40}
  - a. Trustee Orientation

- b. RFID update
  - c. Board Self-Evaluation: Sue Niemi
  - d. Fundraising: Next steps
- VII. Personnel Committee of the Whole: Jo Beckwith, President and Chair {10}
- a. 105 Personal Relationships in the Workplace
- VIII. Agenda items for Committee of the Whole for Next Month {5}
- a. Finance:
    - i. Review of April 2016 financial statements
    - ii. Budget: third draft
  - b. Buildings and Grounds
    - i. Projects update
  - c. Policy and Bylaws
  - d. Personnel
- IX. Announcements {1}
- a. Regular Board Meeting, Tuesday, May 17, 2016, 7 p.m.
  - b. WNPL Limited Service, Monday, June 6 to Friday, June 10
- X. Adjournment {1}