

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President
Tom Colwell, Vice President
Andrea Farr Capizzi, Treasurer
Nancy Sheldon, Secretary

Robert H. Diehl, Sr.
George Kotsinis
Sue Niemi

**Regular Meeting
July 19, 2016
McCullough Room**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the meeting to order at 7:03 p.m.

Trustees present: Beckwith, Diehl, Kotsinis, and Niemi
Trustees absent: Colwell, Far Capizzi, and Sheldon

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Noreen Reese, Jan Marsh, and Eddie Kristan

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Safety Instructions

Security Monitor Eddie Kristan gave safety instructions.

Consent Agenda

- a. Secretary's Report.
 - i. Approval of minutes for Regular meeting June 21, 2016
- b. Monthly Financial Report for May 2016.
- c. Approval of payrolls for June 2016.
- d. Approval of bills payable for July 2016.
- e. Patron suggestions from June 2016.
- f. Board Policies for approval:
 - i. 3070 Food Allergies
 - ii. 4030 FOIA

- g. Ordinances
 - i. 2016/2017-1 Building, Sites and Maintenance Levy.
 - ii. 2016/2017-2 Non-Resident Library Card Program.

Trustee Diehl removed items d., f., and g. i. from the consent agenda.

Trustee Niemi moved and President Beckwith seconded to accept items a., b., c., e., and g. ii. from the Consent Agenda.

The motion carried on a voice vote.

Absent: Sheldon, Farr Capizzi, Colwell

Items(s) removed from consent agenda.

Trustee Niemi moved and President Beckwith seconded to approve items d., f., and g. i. from the Consent Agenda as presented.

The motion carried on a voice vote.

Absent: Farr Capizzi, Sheldon, Colwell

President's Report

President Beckwith presented a written report in the packet.

Reports of Other Trustees. None.

Correspondence, Communications, and Public Comments

- a. Written:
 - i. Memoranda from legal counsel. None.
 - ii. Other. None.
- b. Public comments. None.

Reports of Standing Committees

- a. Committee of the Whole – Meeting of July 5, 2016
 - i. General
 - ii. Finance
 - iii. Building and Grounds
 - iv. Policy

Executive Director's Report for June 2016

Executive Director Livergood presented a written report in the packet.

Old Business

- a. The point and staff room project updates.
Executive Director Livergood gave an oral update.

New Business

- a. Policy 2013 Audit

Secretary Sheldon arrived at 7:22 p.m.

Trustee Niemi moved and President Beckwith seconded that the Board adopt Policy 2013 Audit as presented.

The motion carried on a roll call vote as follows:

Ayes: Niemi, Kotsinis, Diehl, Sheldon, Beckwith

Absent: Colwell, Farr Capizzi

- b. Ordinance 2016/2017-3 Amending Budget and Appropriation Ordinance
Fiscal Year 2015/2016

Trustee Niemi moved and Trustee Kotsinis seconded that the Board adopt Ordinance 2016/2017-3 Amending Budget and Appropriation Ordinance FY 2015/2016.

The motion carried on a roll call vote as follows:

Ayes: Sheldon, Niemi, Diehl, Kotsinis, Beckwith

Absent: Colwell, Farr Capizzi

- c. Adoption of Ordinance 2016/2017-4 Tentative Annual Budget &
Appropriation.

President Beckwith moved and Trustee Kotsinis seconded that the Board adopt Ordinance 2016/2017-4 Tentative Budget and Appropriation for Fiscal Year 2016-2017.

The motion carried on a roll call vote as follows:

Ayes: Sheldon, Niemi, Kotsinis, Beckwith

Nays: Diehl

Absent: Colwell, Farr Capizzi

- d. Setting the public hearing for the annual budget and appropriation

President Beckwith moved and Trustee Niemi seconded that the public hearing for the Annual Budget and Appropriation be set for Tuesday, September 20, at 6:45 p.m. in the McCullough Room.

The motion carried on a roll call vote as follows:

Ayes: Diehl, Niemi, Sheldon, Kotsinis, Beckwith

Absent: Colwell, Farr Capizzi

- e. Requirements for IPLAR and Per Capita Grant FY 2017
Executive Director Livergood gave an oral report.

f. Semi-annual review of closed minutes

Trustee Kotsinis moved and Secretary Sheldon seconded to accept the semi-annual review of Executive Session closed minutes and recordings as presented and that the Board authorize the actions recommended in the report.

The motion carried on a roll call vote as follows:

Ayes: Sheldon, Niemi, Kotsinis, Diehl, Beckwith

Absent: Colwell, Farr Capizzi

g. “New and Notable” Library Programs and Services.

Executive Director shared information from outreach services provided by WNPL.

h. Other potentially actionable items: Agenda items for August 2016 regular meeting.

i. Illinois Public Library Annual Report (IPLAR)

ii. Parking lots update

Public Forum. None.

Announcements

a. By the chair:

i. Communications to the public

ii. Upcoming calendar

1. Next Regular board meeting: Tuesday, August 16, 2016, 7:00 p.m.

2. Next Committee meetings

a. Committee of the Whole – Tuesday, August 2, 2016, 7:00 p.m.

3. Bikers for Books: August 28, 10 to 3 p.m.

4. The Point Grand Opening Celebration: Saturday, August 13, 10 a.m.

5. ILA Annual Conference, Donald E. Stephens Convention Center, October 18–20, 2016. Trustee Day is Thursday, October 20, 2016.

b. By other Trustees or the Executive Director.

President Beckwith shared news that Carla Hayden was recently appointed as Librarian of Congress.

Executive Director Livergood mentioned that Gurnee Days is celebrating their 44th year, from August 11–14, 2016. Parade will be Sunday, August 14, 2016. “Gurnee Days Goes for Gold” is the theme.

Adjournment

Trustee Kotsinis moved and Secretary Sheldon seconded the motion that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Farr Capizzi, Colwell

President Beckwith adjourned the meeting at 7:40 p.m.

Nancy Sheldon
Secretary

Approved: _____

Celia Ornelas
Recording Secretary