

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President
Tom Colwell, Vice President
Andrea Farr Capizzi, Treasurer
Nancy Sheldon, Secretary

Robert H. Diehl, Sr.
George Kotsinis
Sue Niemi

**Regular Meeting
Tuesday, September 20, 2016
McCullough Room**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the meeting to order at 7:00 p.m.

Trustees present: Beckwith, Colwell, Diehl, Farr Capizzi, Kotsinis, Niemi, and Sheldon

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, and Deputy Director Noreen Reese

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Safety Instructions

Security Monitor Will August gave safety instructions.

Consent Agenda

- a. Secretary's Report: Approval of minutes as received or corrected for Regular meeting August 16, 2016.
- b. Monthly Financial Report for July 2016.
- c. Approval of payrolls for August 2016.
- d. Approval of bills payable for September 2016.
- e. Patron suggestions from August 2016.
- f. Policy 3030 Programming.

Trustee Niemi moved and President Beckwith seconded to accept the Consent Agenda as presented.

The motion carried on a voice vote.

President's Report

President Beckwith presented a written report in the packet. President Beckwith added that Bikers for Book was a great event. She complimented Trustee Niemi, Brian Niemi, and everyone involved who made it possible.

Reports of Other Trustees. None.

Correspondence, Communications, and Public Comments

a. Written:

- i. Memoranda from legal counsel. None.
- ii. Other.
Thank you card from George and Eva Kratirecuos to the Board of Trustees

b. Public comments.

Reports of Standing Committees

- a. Committee of the Whole – Meeting of September 6, 2016
 - i. General
 - ii. Finance
 - iii. Building and Grounds
 - iv. Policy

Executive Director's Report for September 2016

Executive Director Livergood presented a written report in the packet.

Old Business

- a. Parking lot striping
Executive Director Livergood gave an oral update

New Business

a. Ordinance 2016/2017-5: Annual Budget and Appropriation.
Trustee Niemi moved and Secretary Sheldon seconded that the Board adopt Ordinance 2016/2017-5, Budget and Appropriation for Fiscal Year 2016–2017. The motion carried on a roll call vote as follows:

Ayes: Sheldon, Niemi, Colwell, Kotsinis, Farr Capizzi, Beckwith
Nays: Diehl

b. Policy 1059 WNPLD Development Council

Trustee Kotsinis moved and President Beckwith seconded that Policy 1059 WNPLD Development Council be approved as amended.

The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Kotsinis, Colwell, Niemi, Sheldon, Beckwith
Abstain: Diehl

c. Policy 3060 Standards of Public Conduct

Trustee Kotsinis moved and Treasurer Farr Capizzi seconded that Policy 3060 Standards of Public Conduct be approved as presented.

The motion carried on a roll call vote as follows:

Ayes: Colwell, Kotsinis, Farr Capizzi, Sheldon, Niemi, Diehl, Beckwith

d. Resolution 2016/2017-1 Proclamation for National Friends of the Library Week

Secretary Sheldon moved and President Beckwith seconded that Resolution 2016/2017-1 Proclamation for National Friends of the Library Week be adopted.

The motion carried on a roll call vote as follows:

Ayes: Sheldon, Diehl, Farr Capizzi, Niemi, Colwell, Kotsinis, Beckwith

e. “New and Notable” Library Programs and Services

Executive Director Livergood talked about Gale Courses and Lynda.com and passed out written information comparing them.

f. Other potentially actionable items: Agenda items for October 2016 regular meeting.

- i. Treasurer’s report annual receipts and disbursements.
- ii. Resolution 2016/2017-2 To Determine Estimate of Funds Needed 2016-2017 for Fiscal Year.
- iii. Presentation of audited financial statements for fiscal year ended June 30, 2016
- iv. Other. None.

Public Forum. None.

Announcements

- a. By the chair:
 - i. Communications to the public

- ii. Upcoming calendar
 - 1. Next Regular board meeting: Monday, October 17, 2016, 7:00 p.m.
 - 2. Next Committee of the Whole: Tuesday, October 4, 2016, 7:00 p.m.
 - 3. Other dates:
 - a. Banned Books Week, Sunday, September 25 – Saturday, October 1, 2016.
 - b. National Friends of the Libraries Week, Sunday, October 16 – Saturday, October 22, 2016.
 - c. ILA Annual Conference, October 18 – October 20, 2016

- b. By other Trustees or the Executive Director. None.

Adjournment

Treasurer Farr Capizzi moved and Vice President Colwell seconded that the meeting be adjourned.
The motion carried on a voice vote.

President Beckwith adjourned the meeting at 7:38 p.m.

Nancy Sheldon, Secretary

Approved: _____

Celia Ornelas, Recording Secretary