

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Monday, April 3, 2017 7:00 PM**

**McCullough Board Room**

### AGENDA

- I. Call to order
- II. Public Comments {10}  
*Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer and Chair {45}
  - a. Review of February 2017 financial statements
  - b. Mid-year financial report
  - c. Initial draft of 2017-18 budget
- IV. Policy Committee of the Whole: George Kotsinis, Chair {25}
  - a. 3013 Library Card
  - b. 3045 The Vault
  - c. 3053 Study Rooms
- V. General Committee of the Whole: Jo Beckwith, President and Chair {10}
  - a. Board Goals: documenting Board knowledge
    - i. Template
    - ii. Wiki
  - a. Trustee Orientation on the ExtraNet Update

VI. Agenda items for Committee of the Whole for Next Month {5}

- a. Finance:
  - i. Review of March 2017 financial statements
  - ii. Draft 2 of 2017-18 budget
  - iii. Ten year capital budget plan
- b. Buildings and Grounds
- c. Policy and Bylaws
- b. Personnel

VII. Announcements {2}

- a. SEI filing reminder.
- b. National Library Week, April 9 – 15, 2017
  - i. National Library Workers Day, Tuesday, April 11, 2017
  - ii. National Bookmobile Day, Wednesday, April 12, 2017
- c. Regular Board Meeting, Tuesday, April 18, 2017, 7:00 p.m.
- d. Bingo in the Books, Friday, April 28, 2017, 6:30 p.m.

VIII. Adjournment {1}