

Warren Newport Public Library

Board of Trustees

Regular Meeting

January 17, 2017 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Safety Instructions {1}
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes as received or corrected
 - i. Regular meeting of November 15, 2016.
 - ii. Regular meeting of December 20, 2016.
 - iii. Executive session of December 20, 2016, to remain closed to the public.
 - b. Monthly financial report for November 2016.
 - c. Approval of payrolls for December 2016.
 - d. Approval of bills payable for January 2017.
 - e. Patron suggestions from December 2016.
 - f. Approval of Board policies:
 - i. 1020 Conflict of Interest.
 - ii. 1025 Authority of Library Trustees.
 - g. Approval of Personnel Policy 201 Employment Categories.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {2}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Correspondence, communications, and public comments. INFORMATION {20}

- a. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
 - b. Public comments
Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 20 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- X. Executive Director's report for January 2017. INFORMATION {3}
- XI. Committee and Advisory Group reports. INFORMATION {2}
- a. Committee of the Whole—Meeting of January 3, 2017.
 - i. General; Personnel.
 - ii. Finance.
 - iii. Buildings and Grounds.
 - iv. Policy.
- XII. Unfinished Business {10}
- a. Banking fees update.
 - b. Semi-annual review of closed minutes. ACTION
 - c. Fundraising update.
- XIII. New business
- a. Ordinance 2016/2017-8 Abatement of Levy for debt service. {2}
MOTION: THAT THE BOARD ADOPT ORDINANCE 2016/2017-8, ABATEMENT OF LEVY FOR DEBT SERVICE.
 - b. Ordinance 2016/2017-9 Illinois Ethics Act Ordinance. ACTION {2}
MOTION: THAT THE BOARD ADOPT ORDINANCE 2016/2017-9, ILLINOIS ETHICS ACT.
 - c. Policy 1015 Illinois Ethics. ACTION{2}

MOTION: THAT POLICY 1015 ILLINOIS ETHICS BE ELIMINATED.

- d. Appointment of Board Self-Evaluation Committee. ACTION {5}
- e. Trustee Orientation Resources. INFORMATION {15}
- f. Other potentially actionable items: Agenda items for February 2017 regular meeting. ACTION {5}
 - i. Other

XIV. Public forum {15}

Visitors will be granted 3 minutes to introduce themselves and present any issues they wish to discuss, not to exceed a total of 15 minutes. Speakers who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking

XV. Announcements {5}

- a. By the chair
 - i. Communications to the public
 - ii. Upcoming calendar
 1. Next regular board meeting: Tuesday, February 21, 2017, 7:00 p.m.
 2. Next Committee of the Whole: Tuesday, February 7, 2017, 7:00 p.m.
 3. ILA Trustee Forum Workshop: Saturday, February 18, 2017 at the Chicago Marriott Oak Brook. Registration deadline is January 20.
 4. Annual President's Day Library Legislative Breakfast: Monday, February 20, 2017 at the Arboretum Club, Buffalo Grove

- b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 105 minutes}