

**Warren-Newport Public Library District  
Lake County, Illinois  
Board of Trustees**

Jo Beckwith, President  
Tom Colwell, Vice President  
Andrea Farr Capizzi, Treasurer  
Nancy Sheldon, Secretary

Robert H. Diehl, Sr.  
George Kotsinis  
Sue Niemi

**Regular Board Meeting  
Thursday, March 16, 2017  
McCullough Room**

**Call to Order, Roll Call, and Determination of Quorum**

President Beckwith called the meeting to order at 7:02 p.m.

Trustees present: Beckwith, Farr Capizzi, Kotsinis, Niemi, and Sheldon  
Trustees absent: Colwell, Diehl

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Anne Linsdau, Bonnie Sutton, Jan Marsh, and Noreen Reese.

**Pledge of Allegiance**

President Beckwith led those present in the Pledge of Allegiance.

**Reading of Mission Statement**

President Beckwith read the Mission Statement aloud.

**Safety Instructions**

Executive Director Livergood gave safety instructions.

**Consent Agenda**

- a. Secretary's Report. Approval of minutes: Regular meeting of February 21, 2017.
- b. Monthly Financial Report for January 2017.
- c. Approval of payrolls for February 2017.
- d. Approval of bills payable for March 2017.
- e. Patron suggestions from February 2017.
- f. Approval of Board policies:
  - i. 2020 Expandable Trust Fund
  - ii. 3001 Access to Materials

Secretary Sheldon removed item a. from the Consent Agenda.

Treasurer Farr Capizzi moved and President Beckwith seconded to accept items b. through f. of the Consent Agenda.

The motion carried on a voice vote.

Absent: Diehl, Colwell

### **Items(s) removed from Consent Agenda**

Secretary Sheldon moved and Treasurer Farr Capizzi seconded to table the minutes of February 21, 2017, meeting until the April meeting.

The motion carried on a voice vote.

Absent: Diehl, Colwell

### **President's Report**

President Beckwith presented a written report in the packet.

President Beckwith recently noticed that the Bookmobile is in her neighborhood on Saturdays.

### **Reports of Other Trustees**

Trustee Kotsinis and his family participated in *Family Reading Night*. It was a very excellent event. Trustee Kotsinis liked the cooperation of various intergovernmental agencies with the Library.

Treasurer Farr Capizzi noticed a license plate on a white car with the initials L-I-B-R-A-R-Y on her way to the meeting.

### **Correspondence, Communications, and Public Comments**

a. Written:

i. Memoranda from legal counsel. None.

b. Public comments. None

### **Executive Director's Report for March 2017, to Include Strategic Plan Progress Report**

Executive Director Livergood presented a written report in the packet.

Executive Director Livergood gave an oral progress report on the Strategic Plan.

Executive Director Livergood mentioned that the annual Staff Development Day will be on safety and security. A closure is recommended for the second Friday in September. More complete information will be provided as plans are made.

Approval of the closure date will be on a future agenda.

## **Committee and Advisory Group Reports**

- a. Committee of the Whole – Meeting of March 7, 2017
  - i. General.
  - ii. Finance.
  - iii. Policy. Report was updated.

## **New Business**

- a. Resolution 2016/2017-4: Resolution to Support the Welcoming and Inclusive Community Pledge.

Trustee Kotsinis moved and Treasurer Farr Capizzi seconded that Resolution 2016/2017-4: Resolution to Support the Welcoming and Inclusive Community Pledge be approved.

The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Kotsinis, Beckwith

Nays: Niemi, Sheldon

Absent: Diehl, Colwell

- b. Other potentially actionable items: Agenda items for April 2017 regular meeting.
  - i. Other. None.

**Public Forum.** None

## **Announcements**

- a. By the chair:
  - i. Communications to the public. None.
  - ii. Upcoming calendar
    1. Next Regular board meeting: Tuesday, April 18, 2017, 7:00 p.m.
    2. Next Committee of the Whole: Monday, April 3, 2017, 7:00 p.m.
- b. By other Trustees or Executive Director. None.

## **Adjournment**

Trustee Niemi moved and Treasurer Farr Capizzi seconded that the meeting be adjourned.

The motion carried on a voice vote.

President Beckwith adjourned the meeting at 7:24 p.m.

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Nancy Sheldon, Secretary

Approved: April 18, 2017

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Celia Ornelas, Recording Secretary