

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Thursday, January 4, 2018 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer and Chair {20}
 - a. Review November 2017 financial statements
 - b. Budget 2018-2019
- IV. Policy Committee of the Whole: Kathleen Kettman, Chair {15}
 - a. 4013 Gift Donation
 - b. 1057 Advisory Groups
 - c. 1061 Harassment, Discrimination and Retaliation
- V. Personnel Committee of the Whole: Jo Beckwith, President {15}
 - a. 703 Sexual Harassment
 - b. Employee training or review of key policies
- VI. General Committee of the Whole: Jo Beckwith, President {25}
 - a. Board Development: Short Takes Video, Board Self-Evaluation
 - b. Appointment of Board Self-Evaluation Committee
 - c. Strat Plan update – results of staff survey on safety and security

VII. Agenda items for Committee of the Whole for Next Month {5}

a. Finance:

i. Review of December 2017 financial statements

b. Buildings and Grounds

c. Policy and Bylaws

i. 1001 Bylaws

d. Personnel

i. 504 Use of Phone and Mail Systems

ii. 516 Computer and Email Usage

iii. 517 Internet Usage

iv. 526 Cell Phone Usage

e. General

i. Board Development: Short Takes Video, Policy Work

VIII. Agenda Items for next Regular Board Meeting

IX. Announcements {2}

a. Regular Board Meeting, Tuesday, January 16, 2018, 7:00 p.m.

b. Committee of the Whole, Tuesday, February 6, 2018, 7:00 p.m.

c. 45th Anniversary Events

i. 45th anniversary of the establishment of WNPLD,
Wednesday, January 10, 2018, 10:30 a.m.

ii. Library Tea and Tour, Monday, January 22, 2018, 6:30
p.m. and Tuesday, January 23, 2018, 11:00 a.m.

X. Adjournment {1}

{Estimated duration 103 minutes}