

Warren Newport Public Library

Board of Trustees Regular Meeting **January 16, 2018 7:00 PM** **McCullough Room**

AGENDA

- I. Call to order, roll call, and determination of quorum {1}
- II. Pledge of Allegiance {1}
- III. Reading of the Mission Statement {1}
- IV. Public Comments, Correspondence, and Communications.
INFORMATION {20}
 - a. Public Comments
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report. Approval of minutes:
 - i. Regular Meeting December 19, 2017
 - ii. Executive session of December 19, 2017, to remain closed to the public
 - b. Monthly financial report for November 2017.
 - c. Approval of payrolls for December 2017.
 - d. Approval of bills payable for January 2018.
 - e. Patron suggestions from December 2017.
 - f. Board Policies for approval:
 - i. 4013 Gift Donation
 - ii. 1057 Advisory Groups
 - iii. 1061 Harassment, Discrimination and Retaliation
 - g. Personnel Policy 703 Harassment, Discrimination and Retaliation

- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Reports of the standing committees. INFORMATION {2}
- a. Committee of the Whole—Meeting of January 4, 2018
- i. General and Personnel
- ii. Finance
- iii. Policy
- X. Executive Director's report for December 2017. INFORMATION {5}
- XI. Unfinished business.
- a. Semi-annual review of closed Executive Session minutes. ACTION {2}
- b. Board Self-Evaluation Update {5}
- c. ED Evaluation Update {2}
- d. Patron History Opt-In POSSIBLE ACTION{20}
- XII. New business
- a. Ordinance 2017/2018-7 Levy Abatement of Debt Service. ACTION {10}
- MOTION: THAT THE BOARD ADOPT ORDINANCE 2017/2018-7 LEVY ABATEMENT OF DEBT SERVICE.
- b. Other potentially actionable items: Agenda items February 2018 Regular Meeting. ACTION {5}
- i. Midyear Financial Report
- ii. Other
- XIII. Public forum {15}
- The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the*

Board record must provide a copy to the Board Secretary prior to speaking.

XIV. Announcements {5}

a. By the chair

i. Communications to the public

1. 45th Anniversary Event: Library Tea and Tour, Monday, January 22, 2018, 6:30 p.m. and Tuesday, January 23, 2018, 11:00 a.m.

ii. Upcoming calendar

1. Next Committee of the Whole: Tuesday, February 6, 2018, 7:00 p.m.
2. Next regular board meeting: Tuesday, February 20, 2018, 7:00 p.m.
3. Friends of the Library meeting: Thursday, January 25, 2018, 1:00 p.m.
4. ILA Trustee Forum Workshop: Saturday, February 17, 2018, Chicago Marriot Oak Brook.
5. Annual President's Day Library Legislative Breakfast: Monday, February 19, 2018, Arboretum Club, Buffalo Grove.

b. By other trustees or the director

XV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 107 minutes}