

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Tuesday, March 6, 2018 7:00 PM**

**McCullough Board Room**

### AGENDA

- I. Call to order
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer and Chair {20}
  - a. Review January 2018 financial statements
  - b. Budget for 2018-19, with further discussion of capital projects and revenue streams
- IV. Policy Committee of the Whole: Kathleen Kettman, Chair {15}
  - a. 3025 Interlibrary Loan
  - b. 3055 Display and Literature Distribution
- V. Personnel Committee of the Whole: Jo Beckwith, President and Chair {15}
  - a. Update on employee review of key policies
  - b. 516 Computer and Email Usage
  - c. 517 Internet Usage
- VI. General Committee of the Whole: Jo Beckwith, President {25}
  - a. Board Self-Evaluation: Report on Board Evaluation and Goals
  - b. Fine free discussion

- VII. Agenda items for Committee of the Whole for Next Month {5}
  - a. Finance:
    - i. Review of February 2018 financial statements
  - b. Buildings and Grounds
  - c. Policy and Bylaws
  - d. Personnel
    - i. 701 Employee Conduct and Rules
  - e. General
- VIII. Agenda Items for next Regular Board Meeting
- IX. Announcements {2}
  - a. Bingo in the Books, Friday, March 16, 2018, 6:30 p.m.
  - b. Regular Board Meeting, Tuesday, March 20, 2018, 7:00 p.m.
  - c. Committee of the Whole, Tuesday, April 3, 2018, 7:00 p.m.
- X. Adjournment {1}  
{Estimated duration 103 minutes}