

Warren Newport Public Library

Board of Trustees Regular Meeting **March 27, 2018 7:15 PM** **McCullough Room**

AGENDA

- I. Call to order, roll call, and determination of quorum { 1 }
- II. Pledge of Allegiance { 1 }
- III. Reading of the Mission Statement { 1 }
- IV. Public Comments, Correspondence, and Communications.
INFORMATION { 20 }
 - a. Public Comments
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
 - a. Secretary's report. Approval of minutes of the Regular Meeting February 20, 2018.
 - b. Monthly financial report for January 2018.
 - c. Approval of payrolls for February 2018.
 - d. Approval of bills payable for March 2018.
 - e. Patron suggestions from February 2018.
 - f. Board Policies for approval:
 - i. 3025 Interlibrary Loan
 - ii. 3055 Display and Literature Distribution
 - g. Personnel Policy for approval:
 - i. 516 Computer and Email Usage

- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.
- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Reports of the standing committees. INFORMATION {2}
- a. Committee of the Whole—Meeting of March 6, 2018
- i. General and Personnel
- ii. Finance
- iii. Policy
- X. Executive Director's report for February 2018 to include strategic plan progress report. INFORMATION {5}
- XI. New business
- a. 517 Internet Usage. ACTION {5}
- MOTION: THAT POLICY 517 INTERNET USAGE BE APPROVED AS PRESENTED.
- b. Tour of Coco's Cove. INFORMATION {15}
- c. Strategic Plan Update – Safety and Security. INFORMATION {10}
- d. Other potentially actionable items: Agenda items April 2018 Regular Meeting. ACTION {5}
- i. Review first draft of working budget
- ii. Quarterly Review: Self-Evaluation Board Goals
- iii. Other
- XII. Public forum {15}
- The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- XIII. Announcements {5}
- a. By the chair
- i. Communications to the public
- ii. Upcoming calendar

1. Next Committee of the Whole: Tuesday, April 3, 2018,
7:00 p.m.
2. Next Regular Board Meeting: Tuesday, April 17, 2018,
7:00 p.m.
3. National Library Week April 9-12, 2018. Theme:
“Libraries Lead”

b. By other trustees or the director

XIV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 99 minutes}