

Warren Newport Public Library

Board of Trustees

Regular Meeting

July 17, 2018 7:00 PM

McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum { 1 }
- II. Pledge of Allegiance { 1 }
- III. Reading of the Mission Statement { 1 }
- IV. Public Comments, Correspondence, and Communications.
INFORMATION { 20 }
 - a. Public Comments
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
 - a. Secretary's report. Approval of minutes of:
 - i. Regular Meeting June 19, 2018
 - ii. Executive Session June 5, 2018, to remain closed to the public.
 - iii. Executive Session June 19, 2018, to remain closed to the public.
 - b. Approval of payrolls for June 2018.
 - c. Approval of bills payable for July 2018.
 - d. Patron suggestions from June 2018.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report for June 2018. INFORMATION {5}
- X. Old business
- a. Trustee vacancy update. INFORMATION {5}
- XI. New business
- a. Monthly financial report for May 2018. ACTION {10}
- b. Policy 1040 Indemnification and Insurance. ACTION {5}
- MOTION: THAT POLICY 1040 INDEMNIFICATION AND INSURANCE BE APPROVED AS PRESENTED
- c. Policy 1045 Minutes and Recordings of Executive Sessions. ACTION {5}
- MOTION: THAT POLICY 1045 MINUTES AND RECORDING OF EXECUTIVE SESSIONS BE APPROVED AS PRESENTED
- d. Policy 2005 Investment of Public Funds. ACTION {5}
- MOTION: THAT POLICY 2005 INVESTMENT OF PUBLIC FUNDS BE APPROVED AS PRESENTED
- e. Policy 3065 Technology Use by the Public. ACTION {10}
- MOTION: THAT POLICY 3065 TECHNOLOGY USE BY THE PUBLIC BE APPROVED AS PRESENTED
- f. Policy 317 Life Insurance. ACTION {2}
- MOTION: THAT POLICY 317 LIFE INSURANCE BE APPROVED AS PRESENTED
- g. Policy 319 Long-Term Disability. ACTION {5}
- MOTION: THAT POLICY 319 LONG-TERM DISABILITY BE APPROVED AS PRESENTED
- h. Policy 320 457 Savings Plan. ACTION {2}
- MOTION: THAT POLICY 320 457 SAVINGS PLAN BE APPROVED AS PRESENTED

- i. Ordinance 2018/2019-1 Building, Sites and Maintenance Levy.
ACTION {2}

MOTION: THAT THE ORDINANCE 2018/2019-1 BUILDING, SITES, AND MAINTENANCE LEVY BE APPROVED AS PRESENTED.

- j. Ordinance 2018/2019-2 Non Resident Library Card Program.
ACTION {2}

MOTION: THAT ORDINANCE 2018/2019-2 NON RESIDENT LIBRARY CARD PROGRAM BE APPROVED AS PRESENTED.

- k. Ordinance 2018/2019-3 Tentative Budget and Appropriations.
ACTION {5}

MOTION: THAT ORDINANCE 2018/2019-3 TENTATIVE BUDGET AND APPROPRIATIONS FOR FY 2018-2019 BE APPROVED AS PRESENTED.

- l. Setting the public hearing for the annual budget and appropriations.
ACTION {5}

MOTION: THAT THE PUBLIC HEARING FOR THE ANNUAL BUDGET AND APPROPRIATIONS BE SET FOR MONDAY, SEPTEMBER 17, 2018, AT 6:45 P.M IN THE MCCULLOUGH ROOM.

- m. Semi Annual Review of Closed Minutes. {2}

- n. Audit of Regular Minutes FY17-18 for Illinois Public Library Annual Report IPLAR. {2}

- o. Other potentially actionable items: Agenda items August 2018 Regular Meeting. ACTION {5}

- i. IPLAR FY 2017-2018
- ii. Treasurer's Annual Report of all Receipts and Expenditures
- iii. Other

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair

- i. Communications to the public
- ii. Upcoming calendar

1. Next Committee of the Whole: Tuesday, August 7, 2018, 7:00 p.m.
2. Next Regular Board Meeting: Tuesday, August 21, 2018, 7:00 p.m.
3. Gurnee Days. This year's theme is "Gurnee Days Celebrates the Decades!"
Testimonial Dinner: Thursday, August 9, 6:00 p.m.;
Rib eating contest, Saturday, August 11, 2:30 p.m., and,
Parade: Sunday, August 12, 2018, 12:00 p.m.
4. Friends of the Library meeting: Thursday, August 23, 2018, 1:00 p.m.

b. By other trustees or the director

XIV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 134 minutes}