

# Warren Newport Public Library

## Board of Trustees

Public Hearing:

Budget & Appropriation for Fiscal Year 2018-2019

**September 17, 2018 6:45 PM**

**McCullough Room**

Regular Meeting

**September 17, 2018 7:00 PM**

**McCullough Room**

### AGENDA

- I. Call to order, roll call, and determination of quorum { 1 }
- II. Pledge of Allegiance { 1 }
- III. Reading of the Mission Statement { 1 }
- IV. Public Comments, Correspondence, and Communications.  
INFORMATION { 20 }
  - a. Public Comments  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
  - b. Written:
    - i. Memoranda from legal counsel, if any.
    - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
  - a. Secretary's report. Approval of minutes of the Regular Meeting August 21, 2018.
  - b. Approval of payrolls for August 2018.
  - c. Approval of bills payable for July 2018.
  - d. Patron suggestions from August 2018.
  - e. Board Policies for approval:
    - i. 4030 Freedom of Information Act

f. Personnel Policies for approval:

- i. 301 Employee Benefits
- ii. 316 Health Insurance

**MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.**

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Reports of the standing committees. INFORMATION {2}
  - a. Committee of the Whole—Meeting of September 4, 2018
    - i. Personnel and General
    - ii. Finance
    - iii. Policy
- X. Executive Director's report for August 2018, to include strategic plan progress report. INFORMATION {5}
- XI. New business
  - a. Front of Library Landscaping. INFORMATION {20}
  - b. Policy 3063 Unattended Children. ACTION {5}
  - c. WNPLD Development Council/Fundraising Update. INFORMATION {2}
  - d. Resolution 2018/2019-1 Proclamation for National Friends of the Library Week. ACTION {2}
  - e. FY 2018-2019 Budget. ACTION {5}

**MOTION: THAT THE REVISED BUDGET FOR FY 2018-2019 BE APPROVED AS PRESENTED**

- f. Ordinance 2018/2019-4 Budget and Appropriation for FY 2018-2019. ACTION {5}

**MOTION: THAT THE ORDINANCE 2018/2019-4 BUDGET AND APPROPRIATION FOR FY 2018-2019 BE APPROVED AS PRESENTED**

- g. Other potentially actionable items: Agenda items October 2018 Regular Meeting. {5}

- i. Resolution 2018/2019-2 to Determine Estimate of Funds Needed for 2018/2019 Fiscal Year.
- ii. Presentation of Audited Financial Statement for FY ended June 30, 2018.
- iii. Quarterly Board self-evaluation board goals
- iv. Evaluation of Executive Director.
- v. Other.

XII. Public forum {15}

*The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*

XIII. Announcements {5}

- a. By the chair
  - i. Communications to the public
  - ii. Upcoming calendar
    - 1. Next Committee of the Whole: Tuesday, October 2, 2018, 7:00 p.m.
    - 2. Next Regular Board Meeting: Tuesday, October 16, 2018, 7:00 p.m.
    - 3. Friends of the Library Week, October 21 – 27, 2018
    - 4. ILA Trustee Forum: Thursday, October 11, 2018. Peoria Civic Center.
- b. By other trustees or the director

XIV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.  
{Estimated total duration 108 minutes}