

Warren Newport Public Library

Board of Trustees

Regular Meeting

January 15, 2019 7:00 PM
McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum {<1}
- II. Pledge of Allegiance {<1}
- III. Reading of the Mission Statement {<1}
- IV. Public Comments, Correspondence, and Communications.
INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report. Approval of minutes of:
 - i. Regular Meeting December 18, 2018
 - ii. Executive Session December 18, 2018, to remain close to the public
 - b. Approval of payrolls for December 2018.
 - c. Approval of bills payable for November 2018.
 - d. Patron suggestions from December 2018.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {2}
- VII. President's report. INFORMATION {5}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report for December 2018, to include strategic plan progress report. INFORMATION {5}
- X. Unfinished Business
 - a. Board Self-Evaluation. INFORMATION {5}
 - b. Semi-annual review of executive session minutes. ACTION {5}
- XI. New business
 - a. Ordinance 2018/2019-6 Levy Abatement of Debt Service. ACTION {10}

MOTION: THAT THE BOARD ADOPT ORDINANCE 2018/2019-6 LEVY ABATEMENT OF DEBT SERVICE.

- b. Board Policy 1010 Trustee Code of Ethics and Behavior. ACTION {5}

MOTION: THAT POLICY 1010 TRUSTEE CODE OF ETHICS AND BEHAVIOR BE APPROVED AS PRESENTED.

- c. Board Policy 1020 Conflict of Interest. ACTION {5}

MOTION: THAT POLICY 1020 CONFLICT OF INTEREST BE APPROVED AS PRESENTED.

- d. Board Policy 3035 Reference and Reader's Advisory Services. ACTION {5}

MOTION: THAT POLICY 3035 REFERENCE AND READER'S ADVISORY SERVICES BE APPROVED AS PRESENTED.

- e. Staff Policy 405 Employment Termination. ACTION {5}

MOTION: THAT POLICY 405 EMPLOYMENT TERMINATION BE APPROVED AS PRESENTED.

- f. Staff Policy 410 Pay Deductions and Setoffs. ACTION {5}

MOTION: THAT POLICY 410 PAY DEDUCTIONS AND SETOFFS BE APPROVED AS PRESENTED.

- g. Approval of financial statements for November 2018. ACTION {10}

- h. FY 2019-2020 budget planning process timeline. INFORMATION {5}
 - i. Fundraising update. INFORMATION {5}
 - j. Capital projects update. INFORMATION {5}
 - k. Other potentially actionable items: Agenda items February 2019 Regular Meeting. {5}
 - i. Other.
- XII. Public forum {15}
- The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- XIII. Announcements {5}
- a. By the chair
 - i. Communications to the public
 - ii. Upcoming calendar
 1. Friends of the Library meeting, Thursday, January 24, 2019, 1:00 p.m.
 2. Next Committee of the Whole Meeting: Tuesday, February 5, 2019
 3. Next Regular Board Meeting: Tuesday, February 19, 2019, 7:00 p.m.
 4. President's Day. ILA Legislative Breakfast, Monday, February 17, 2019. Arboretum Club.
 - b. By other trustees or the director
- XIV. Adjournment. ACTION { <1 }
- MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 138 minutes }