

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Tuesday, February 12, 2019 7:00 PM**

**McCullough Board Room**

### AGENDA

- I. Call to order
- II. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer and Chair {30}
  - a. Review December 2018 financial statements
  - b. Budget: Capital planning budget review, including an overview of major projects for FY 19-20
  - c. Library bookkeeping
- IV. Buildings and Grounds, George Kotsinis, Vice President {10}
  - a. Landscape plan
- V. Policy Committee of the Whole: Kathleen Kettman, Chair {20}
  - a. 2003 Fund Balance
  - b. 3057 Art Collection
  - c. 3065 Technology Use by the Public
  - d. 3070 Food Allergies
- VI. Personnel Committee of the Whole: Jo Beckwith, President {15}
  - a. 601 Leaves of Absence
- VII. General Committee of the Whole: Jo Beckwith, President {30}
  - a. Board Self-Evaluation Survey
  - b. Trustee vacancy
  - c. Trustee Development: Depository Collections
  - d. Library confidentiality and holds

- VIII. Agenda items for Committee of the Whole for March {5}
- a. Finance:
    - i. Review of January 2019 financial statements
  - b. Buildings and Grounds
  - c. Policy and Bylaws
    - i. 1017 Board Self-Evaluation
    - ii. 2013 Audit
    - iii. 3007 Standards of Public Service
    - iv. 3030 Programming
  - d. Personnel
    - i. Timeline Evaluation of the Executive Director
    - ii. Board Self-evaluation
  - e. General
    - i. Trustee vacancy
- IX. Announcements {2}
- a. Regular Board Meeting, Tuesday, February 19, 2019, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, March 5, 2019, 7:00 p.m.
  - c. Oak Brook Trustee Workshop 2019, Saturday, March 16, 8:00 a.m. - 3:30 p.m.
- X. Adjournment {1}

{Estimated duration: 138 minutes}