

Warren Newport Public Library

Board of Trustees

Regular Meeting

March 19, 2019 7:00 PM
McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1}
- II. Pledge of Allegiance. {<1}
- III. Reading of the Mission Statement. {<1}
- IV. Moment of Silence in memory of Diana Sills. {1}
- V. Public Comments, Correspondence, and Communications.
INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- VI. Resolution in honor of trustee Kathleen Kettman. {5}
- VII. Recess for informal acknowledgement of outgoing Trustee. {15}
- VIII. Consent agenda. (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report. Approval of minutes of Regular Meeting February 19, 2019.
 - b. Reports of Standing Committees. Committee of the Whole Meeting, March 5, 2019
 - i. Finance
 - ii. Building and Grounds
 - iii. Summary, Policy, Personnel, and General
 - c. Monthly financial report for January 2019.

- d. Approval of payrolls for February 2019.
- e. Approval of bills payable for January 2018.
- f. Patron suggestions from February 2019.
- g. Approval of Board Policies:
 - i. 2035 Disposal or Sale of Library Property
 - ii. 3007 Standards of Public Service
 - iii. 3030 Programming
 - iv. 3057 Art Collection
 - v. 4013 Gift Donation

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- IX. Item(s) removed from consent agenda, if any. ACTION {2}
- X. President's report. INFORMATION {5}
- XI. Reports of other trustees. INFORMATION {5}
- XII. Executive Director's report for March 2019. INFORMATION {5}
- XIII. Unfinished Business.
 - a. Board self-evaluation: survey results, review of last year's goals, and selection of goals for 2019. INFORMATION {5}
 - b. Capital planning budget. INFORMATION {5}
 - c. Opportunity to refinance debt. INFORMATION AND POSSIBLE ACTION {5}
- XIV. New business.
 - a. 3031 Alcoholic Beverages. ACTION {5}

MOTION: THAT POLICY 3031 ALCOHOLIC BEVERAGES BE APPROVED AS PRESENTED.

 - b. Changing date of April 2019 Regular Meeting to April 23, 2019. INFORMATION {5}
 - c. Other potentially actionable items: Agenda items April 2019 Regular Meeting. {5}
 - i. Other.
- XV. Enter into Executive Session to consider the selection of a person to fill a public office [5 ILCS 120/2.(c)(3)]. ACTION {30}

RESOLVED, THAT THE BOARD ENTER INTO EXECUTIVE SESSION, ALONG WITH EXECUTIVE DIRECTOR LIVERGOOD,

TO CONSIDER THE SELECTION OF A PERSON TO FILL THE
VACANCY IN THE OFFICE OF LIBRARY TRUSTEE.

XVI. Reconvene Regular Meeting {1}

XVII. Appointment of Policy Chair. POSSIBLE ACTION {2}

XVIII. Public forum. {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIX. Announcements. {5}

a. By the chair.

i. Communications to the public.

ii. Upcoming calendar.

1. Next Committee of the Whole Meeting: Tuesday, April 2, 2019.

2. Next Regular Board Meeting: Tuesday, April 16, 2019, 7:00 p.m.

b. By other trustees or the director.

XX. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 147 minutes}