

Warren Newport Public Library

Board of Trustees

Regular Meeting

April 23, 2019 7:00 PM
McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1}
- II. Pledge of Allegiance. {<1}
- III. Reading of the Mission Statement. {<1}
- IV. Public Comments, Correspondence, and Communications.
INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda. (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Reports of Standing Committees. Committee of the Whole Meeting, April 9, 2019
 - i. Finance
 - ii. Building and Grounds
 - iii. Summary, Policy, Personnel, and General
 - b. Monthly financial report for February 2019.
 - c. Approval of payrolls for March 2019.
 - d. Approval of bills payable for February 2019.
 - e. Patron suggestions from March 2019.
 - f. Approval of Board Policies:
 - i. 1017 Board Self-Evaluation
 - ii. 2013 Audit

- iii. 4018 Naming Facilities
- iv. 4025 Community and Media Relations
- g. Approval of Personnel Policy:
 - i. 601 Leaves of Absence
- h. Elimination of Personnel Policies:
 - i. 601 Medical Leave
 - ii. 602 Family Leave
 - iii. 606 Military Family Leave
 - iv. 607 Pregnancy-Related Absences

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {2}
- VII. President's report. INFORMATION {5}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report for April 2019, to include strategic plan progress report. INFORMATION {5}
- X. New business.
 - a. Secretary's Report. Approval of Minutes of the Regular Meeting March 19, 2019. ACTION {2}
 - b. Secretary's report. Approval of minutes of Executive Session March 19, 2019, to remain closed to the public. ACTION {2}
 - c. Other potentially actionable items: Agenda items May 2019 Regular Meeting. {5}
 - i. Installation of new Board and election of officers.
 - ii. Other.
- XI. Enter into Executive Session to consider the selection of a person to fill a public office [5 ILCS 120/2.(c)(3)]. ACTION {30}

RESOLVED, THAT THE BOARD ENTER INTO EXECUTIVE SESSION, ALONG WITH EXECUTIVE DIRECTOR LIVERGOOD, TO CONSIDER THE SELECTION OF A PERSON TO FILL THE VACANCY IN THE OFFICE OF LIBRARY TRUSTEE.

- XII. Reconvene Regular Meeting {1}
- XIII. Public forum. {15}
The Board of Trustees allows up to 15 minutes for Public Forum.

Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIV. Announcements. {5}

a. By the chair.

i. Communications to the public.

ii. Upcoming calendar.

1. Bingo in the Books. Friday, April 26, 2019, 6:30 p.m.

2. Next Committee of the Whole Meeting: Tuesday, May 7, 2019.

3. Next Regular Board Meeting: Tuesday, May 21, 2019, 7:00 p.m.

b. By other trustees or the director.

XV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 103 minutes}