

Warren Newport Public Library

Board of Trustees

Regular Meeting

August 20, 2019 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1}
- II. Pledge of Allegiance. {<1}
- III. Reading of the Mission Statement. {<1}
- IV. Public Comments, Correspondence, and Communications.
INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda. (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's Report. Approval of Minutes:
 - i. Executive Session Meeting August 6, 2019, to remain close to the public.
 - b. Reports of Standing Committees. Committee of the Whole Meeting August 6, 2019.
 - i. Finance
 - ii. Building and Grounds
 - iii. Summary, Policy, Personnel and General
 - c. Monthly Financial Report for June 2019
 - d. Approval of payrolls for July 2019.
 - e. Approval of bills payable for June 2019.
 - f. Patron suggestions from July 2019.
 - g. Approval of Board Policy 3050 Meeting Rooms.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED

- VI. Item(s) removed from consent agenda, if any. ACTION {2}
- VII. Resolution 2019/2020-1 to appoint a new Library Trustee. ACTION {5}
MOTION: THAT RESOLUTION 2019/2020-1 TO APPOINT KATHERINE ARNOLD TO FILL THE VACANCY UNTIL THE NEXT REGULAR LIBRARY ELECTION IN APRIL 2021 BE APPROVED AS PRESENTED
- VIII. Swearing in of newly appointed trustee by the Secretary. ACTION {2}
- IX. Recess for informal acknowledgement of incoming Trustee. ACTION {10}
MOTION: TO ENTER INTO RECESS FOR INFORMAL ACKNOWLEDGEMENT OF INCOMING TRUSTEE.
- X. Possible motion to edit social time from the meeting recording. ACTION {1}
- XI. Appoint of Policy Chairperson. {2}
- XII. Approval of Board Roster. ACTION {2}
MOTION: THAT THE BOARD RATIFY THE CURRENT BOARD ROSTER FOR FILLING.
- XIII. President's Report. INFORMATION {5}
- XIV. Reports of other Trustees. INFORMATION {5}
- XV. Executive Director's report to include final strategic plan assessment. INFORMATION {25}
- XVI. Old business.
 - a. Landscaping update. INFORMATION {3}
 - b. The Flex update. INFORMATION {3}
 - c. Parking Lot update. INFORMATION {3}
- XVII. New business.
 - a. FY 2019-2020 Budget Revision. ACTION {5}
 - b. Secretary's Report. Approval of Minutes of Regular Meeting July 16, 2019. ACTION {2}
 - c. Secretary's Report. Approval of Executive Session Meeting July 16, 2019, to remain close to the public. ACTION {2}
 - d. 2019 Illinois Public Library Annual Report (IPLAR). ACTION {2}
MOTION: THAT THE 2019 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR) BE APPROVED AS PRESENTED.

- e. Resolution 2019/2020-2 Selection of Library Materials and the Use of Library Materials and Facilities. ACTION {5}
MOTION: THAT RESOLUTION 2019/2020-2 SELECTION OF LIBRARY MATERIALS AND THE USE OF LIBRARY MATERIALS AND FACILITIES BE APPROVED AS PRESENTED.
 - f. Bond reissuing. INFORMATION {10}
 - g. Annual Audit. INFORMATION {5}
 - h. Other potentially actionable items: Agenda items September 2019 Regular Meeting. {5}
 - i. Budget and Appropriation Ordinance.
 - ii. Proclamation Friends of the Library Week.
 - iii. Audit.
 - iv. Board Policies:
 - 1. 2007 Debt
 - 2. 3001 Exhibit-A Library Bill of Rights
 - 3. 3055 Display and Literature Distribution
 - 4. 4030 FOIA
 - v. Other.
- XVIII. Public forum. {15}
- The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- XIX. Announcements. {5}
- a. By the chair.
 - i. Communications to the public.
 - ii. Upcoming calendar.
 - 1. Friends of the Library meeting: Thursday, August 22, 2019, 1:00 p.m.
 - 2. September is Library Card Sign-up Month.
 - 3. Library Closed Labor Day, Monday, September 2, 2019.
 - 4. Next Committee of the Whole Meeting: Tuesday, September 3, 2019, 7:00 p.m.
 - 5. Library Closed, Staff Development day, Friday, September 13, 2019.
 - 6. Public Hearing: Tuesday, September 17, 2019, 6:45 p.m.

7. Regular Board Meeting: Tuesday, September 17, 2019, 7:00 p.m.
8. Intergovernmental Picnic: Wednesday, September 25, 2019, 5:00 p.m.

b. By other trustees or the director.

XX. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 150 minutes }