

# Warren Newport Public Library

## **Board of Trustees**

Public Hearing:

**Budget & Appropriation for Fiscal Year 2019-2020**

**September 17, 2019 6:45 PM**

**McCullough Board Room**

Regular Meeting

**September 17, 2019 7:00 PM**

**McCullough Board Room**

### AGENDA

- I. Call to order, roll call, and determination of quorum. {<1}
- II. Pledge of Allegiance. {<1}
- III. Reading of the Mission Statement. {<1}
- IV. Public Comments, Correspondence, and Communications. INFORMATION {20}
  - a. Public Comments.

*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
  - b. Written:
    - i. Memoranda from legal counsel, if any.
    - ii. Other.
- V. Consent agenda. (Any trustee may remove items from the consent agenda for separate action by the Board.) ACTION {2}
  - a. Secretary's Report. Approval of Minutes of the Regular Meeting August 20, 2019
  - b. Reports of Standing Committees. Committee of the Whole Meeting September 3, 2019.
    - i. Finance
    - ii. Building and Grounds
    - iii. Policy

- iv. Summary, Personnel and General
- c. Approval of payrolls for August 2019.
- d. Approval of bills payable for July 2019.
- e. Patron suggestions from August 2019.
- f. Board Policies for approval:
  - i. 2007 Debt
  - ii. 3055 Display and Literature Distribution
  - iii. 4030 FOIA

**MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED**

- VI. Item(s) removed from consent agenda, if any. ACTION {2}
- VII. New business: part 1.
  - a. Ordinance 2019/2020-4 An Ordinance Providing for the Issue of not to Exceed \$6,815,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2019, of the Warren-Newport Public Library District, Lake County, Illinois, and for the Levy of a Direct Annual Tax Sufficient to Pay the Principal of and Interest on Said Bonds. ACTION {10}

**MOTION: THAT ORDINANCE 2019/2020-4 AN ORDINANCE PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$6,815,000 GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019, OF THE WARREN-NEWPORT PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS BE APPROVED AS PRESENTED.**

  - b. Discussion of bond sale results. INFORMATION {10}
- VIII. President's Report. INFORMATION {5}
- IX. Reports of other Trustees. INFORMATION {5}
- X. Executive Director's report, to include updates on The Flex project and landscaping INFORMATION {5}
- XI. Old business.
  - a. Executive Session Meeting August 6, 2019, to remain closed to the public. ACTION {2}
- XII. New business: part 2.
  - a. Financial Statements for July 2019. ACTION {5}

- b. Ordinance 2019/2020-5 Budget and Appropriation for FY 2019-2020.  
ACTION {5}  
MOTION: THAT ORDINANCE 2019/2020-5 BUDGET AND APPROPRIATION FOR FY 2019-2020 BE APPROVED AS PRESENTED.
- c. Resolution 2019/2020-3 Proclamation: National Friends of the Library Week. ACTION {5}  
MOTION: THAT RESOLUTION 2019/2020-3 PROCLAMATION: NATIONAL FRIENDS OF THE LIBRARY WEEK BE APPROVED AS PRESENTED.
- d. Resolution 2019/2020-4 Calling for Macmillan to Reverse eBook Embargo.  
ACTION {5}  
MOTION: THAT RESOLUTION 2019/2020-4 CALLING FOR MACMILLAN TO REVERSE EBOOK EMBARGO BE APPROVED AS PRESENTED.
- e. Other potentially actionable items: Agenda items October 2019 Regular Meeting. {5}
  - i. Resolution 2019/2020-5 to Determine Estimate of Funds Needed for FY 2020-2021 Fiscal Year.
  - ii. Presentation of Audited Financial Statement for FY ended June 30, 2019.
  - iii. Debt Refinancing.
  - iv. Evaluation of Executive Director.
  - v. Review chapters 11 – Appendices of the “Trustee Facts File Third Edition” for Per Capita and Equalization Grants requirements.
  - vi. Board Policies:
    - 1. 1030 Board-Executive Director Responsibilities
    - 2. 1050 Board Correspondence
    - 3. 3001 Access to Materials
  - vii. Other.

XIII. Public forum. {15}

*The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*

XIV. Announcements. {5}

- a. By the chair.
  - i. Communications to the public.

ii. Upcoming calendar.

1. Intergovernmental Picnic: Wednesday, September 25, 2019, 5:00 p.m.
2. Next Committee of the Whole Meeting: Tuesday, October 1, 2019, 7:00 p.m.
3. Regular Board Meeting: Tuesday, October 15, 2019, 7:00 p.m.
4. Flex Dedication Public Event, Saturday, October 19, 2019, 10:30 a.m.
5. ILA Annual Conference: October 22-24, 2019. Trustee Forum Thursday, October 24, 2019

b. By other trustees or the director.

XV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 110 minutes }