

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, December 3, 2019 7:00 PM

McCullough Room

AGENDA

- I. Call to order
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {15}
 - a. Review October 2019 financial statements
- IV. Building and Grounds: George Kotsinis, Vice President {15}
 - a. The Vault update
 - b. Expectant Mother and Handicap Parking
 - c. Bookmobile update
- V. Policy Committee of the Whole: Katherine Arnold, Policy Chair {15}
 - a. 3001 Access to Materials: Exhibits
 - b. 1025 Authority of Library Trustees
- VI. Personnel Committee of the Whole: Jo Beckwith, President {15}
 - a. 702 Drug and Alcohol Use
 - b. Executive Director evaluation
- VII. General Committee of the Whole: Jo Beckwith, President {45}
 - a. Semi-annual review of closed sessions
 - b. Strategic Plan 2020-2022
 - c. Per Capita and Equalization Grants requirements: *Second Half of Librarian Evolution: Libraries Thrive When We Change*
 - d. Association memberships
- VIII. Agenda items for Committee of the Whole for February 4, 2019 {5}
 - a. Finance:
 - i. Review of November 2019 financial statements

- ii. Review of December 2019 financial statements
 - iii. Budget planning FY 2020/2021
 - b. Buildings and Grounds
 - c. Policy and Bylaws
 - i. 2015 Imprest Account
 - ii. 2020 Expandable Trust
 - iii. 2022 Endowment Fund
 - iv. 2030 Fixed Asset Inventory and Depreciation
 - d. Personnel
 - e. General
- IX. Announcements {2}
- a. Friends of WNPL Saturday Sale, December 7, 2019, 10:00 a.m.-3:00 p.m.
 - b. Regular Board Meeting, Tuesday, December 17, 2019, 7:00 p.m.
 - c. Special Meeting, Tuesday, January 7, 2019, 7:00 p.m.
 - d. Committee of the Whole, Tuesday, February 4, 2019.
- X. Adjournment {1}

{Estimated duration: 133 minutes}