

Warren Newport Public Library

Board of Trustees

Regular Meeting

November 19, 2019 7:00 PM

McCullough Board Room

AGENDA

- I. Call to order, roll call, and determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence, and Communications. INFORMATION {20}
 - a. Public Comments.

The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda. (Any trustee may remove items from the consent agenda for separate action by the Board.) ACTION {2}
 - a. Secretary's Report. Approval of Minutes of Regular Meeting October 15, 2019.
 - b. Reports of Standing Committees. Committee of the Whole Meeting November 5, 2019.
 - i. Finance
 - ii. Building and Grounds
 - iii. Policy
 - iv. Summary, Personnel and General
 - c. Monthly Financial Report for September 2019.
 - d. Approval of payrolls for October 2019.
 - e. Approval of bills payable for September 2019.
 - f. Patron suggestions from October 2019.
 - g. Approval of Board Policy 1055 Public Participation at Library Board Meetings.

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED

- VI. Item(s) removed from consent agenda, if any. ACTION {2}
- VII. President's Report. INFORMATION {5}
- VIII. Reports of other Trustees. INFORMATION {5}
- IX. Executive Director's report INFORMATION {5}
- X. New business.
 - a. Ordinance 2019/2020-6 Annual Levy Ordinance. ACTION {5}
MOTION: THAT ORDINANCE 2019/2020-6 ANNUAL LEVY ORDINANCE BE APPROVED AS PRESENTED.
 - b. LED lighting and thermostat projects. INFORMATION AND POSSIBLE ACTION{15}
 - c. Year-end bonuses for staff. ACTION {5}
MOTION: THAT THE BOARD CELEBRATE WNPL'S WONDERFUL LIBRARY STAFF FOR THEIR SERVICE TO OUR COMMUNITY AND THAT WE ACKNOWLEDGE THEIR EXCELLENT WORK WITH THE STAFF BONUSES INCLUDED IN THE CURRENT BUDGET PRIOR TO DECEMBER 31, 2019.
 - d. Treasurer's Report of Annual Receipts and Disbursements. ACTION {2}
MOTION: THAT THE BOARD ACCEPT THE TREASURER'S REPORT OF ANNUAL RECEIPTS AND DISBURSEMENTS FOR FILING.
 - e. Other potentially actionable items: Agenda items December 2019 Regular Meeting. {5}
 - i. Submission of Per Capita and Equalization Aid Grant Application
 - ii. Semi-annual review of closed session minutes
 - iii. Executive Director's Annual Performance Evaluation
 - iv. Other.
- XI. Enter into Executive Session to review the performance of a specific employee [5ILCS 120/2.(c)(1)]. ACTION {30}
MOTION: THAT THE BOARD ENTER INTO EXECUTIVE SESSION 5ILCS 120(c)(1) TO DISCUSS THE PERFORMANCE OF THE EXECUTIVE DIRECTOR.
- XII. Reconvene Regular Meeting {1}
- XIII. Public forum. {15}
The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3

minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIV. Announcements. {5}

a. By the chair.

i. Communications to the public: Committee of the Whole January 7, 2020 is canceled. The Board will have a Special Meeting dedicated to discussion of the WNPL vision and mission statements.

ii. Upcoming calendar.

1. Next Committee of the Whole Meeting: Tuesday, December 3, 2019, 7:00 p.m.

2. Regular Board Meeting: Tuesday, December 17, 2019, 7:00 p.m.

b. By other trustees or the director.

XV. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 106 minutes}