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To: libraryboard;

Cc: Noreen Reese; Gina Ornelas; Amy Blanchard; Sandy Beda; Jan Marsh; 'AFarr@MichaelSilver.com'; Jennifer Hoy;



Good evening,

Attached are the following personnel policies for approval on the consent agenda:

- 514 Visitors in the Workplace
- 517 Internet Usage

Thanks, Ryan

Ryan Livergood

Executive Director Warren-Newport Public Library District 224 N. O'Plaine Road Gurnee, IL 60031 847-244-5150 ext. 3008 rlivergood@wnpl.info

"Congratulations on the new library, because it isn't just a library. It is a space ship that will take you to the farthest reaches of the Universe, a time machine that will take you to the far past and the far future, a teacher that knows more than any human being, a friend that will amuse you and console you---and most of all, a gateway, to a better and happier and more useful life."

- Isaac Asimov