

# Warren Newport Public Library

## Board of Trustees

Committee of the Whole

Tuesday, July 7, 2020 7:00 PM

“Virtual Meeting”

**The Meeting will proceed without a quorum physically present.**

**Members of the public can attend the meeting by telephone:  
312-626-6799 (when prompted, type in the following Meeting ID: 826 0449  
5389)**

**Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.**

## AGENDA

“Virtual Meeting”

- I. Requirements of the Government Emergency Administration Act (P.A. 100-0640) review {1}
- II. Call to order
- III. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- IV. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {30}
  - a. May 2020 Monthly Financial Statements
- V. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {15}
  - a. *The Flex* flooring
  - b. Landscaping update
  - c. Parking Lot update

- VI. Policy Committee of the Whole: Katherine Arnold, Policy Chair {30}
  - a. 3005 Confidentiality
  - b. 3020 Circulation
  - c. 3060 Standards of Public Conduct
- VII. Personnel Committee of the Whole: Jo Beckwith, President {15}
  - a. 518 Workplace Monitoring
  - b. 526 Cell Phone Usage
  - c. 530 Remote Work
- VIII. General Committee of the Whole: Jo Beckwith, President {30}
  - a. Audit of Regular Minutes FY 19-20
  - b. Quarterly: self-evaluation Board Goals
  - c. Equity, Diversity and Inclusion Committee
  - d. Library operations update
- IX. Agenda items for Committee of the Whole for August 04, 2020 {5}
  - a. Finance:
    - i. Review of June 2020 financial statements
  - b. Buildings and Grounds
  - c. Policy and Bylaws
  - d. Personnel
  - e. General
- X. Announcements {2}
  - a. Regular Board Meeting, Tuesday, July 21, 2020, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, August 4, 2020, 7:00 p.m.
- XI. Adjournment {1}

{Estimated duration: 149 minutes}