

# Warren Newport Public Library

## **Board of Trustees**

Committee of the Whole

**Monday, November 2, 2020 7:00 PM**

**“Virtual Meeting”**

**The Meeting will proceed without a quorum physically present.**

**Members of the public can attend the meeting by telephone:  
312-626-6799 (when prompted, type in the following Meeting ID: 829 6620  
5898)**

**Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.**

### AGENDA

“Virtual Meeting”

- I. Call to order
- II. Requirements of the Government Emergency Administration Act (P.A. 100-0640) review { 1 }
- III. Verification of clear audio and Determination of quorum { 1 }
- IV. Public Comment { 20 }  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- V. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer { 45 }
  - a. Presentation of Audited Financial Statement by Eder, Casella & Company for FY ended June, 2020.
  - b. Financial Statements for September 2020
  - c. 2040 Wage Scale

- VI. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {5}
  - a. LED lighting
- VII. Policy Committee of the Whole: Katherine Arnold, Policy Chair {5}
  - a. Policy 1061 (Information Only)
- VIII. Personnel Committee of the Whole: Jo Beckwith, President {5}
  - a. Report on personnel policy exhibit change
- IX. General Committee of the Whole: Jo Beckwith, President {20}
  - a. Library operations update
  - b. Executive Director annual review
  - c. Per Capita Grant requirements
- X. Agenda items for Committee of the Whole for December 1, 2020 {5}
  - a. Finance:
    - i. Review of October 2020 financial statements
  - b. Buildings and Grounds
  - c. Policy and Bylaws
  - d. Personnel
  - e. General
- XI. Announcements {2}
  - a. Regular Board Meeting, Tuesday, November 17, 2020, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, December 1, 2020, 7:00 p.m.
- XII. Adjournment {1}

{Estimated duration: 110 minutes}