

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, December 1, 2020 7:00 PM

“Virtual Meeting”

The Meeting will proceed without a quorum physically present.

**Members of the public can attend the meeting by telephone:
312-626-6799 (when prompted, type in the following Meeting ID: 838 1880
3674)**

Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.

AGENDA

“Virtual Meeting”

- I. Call to order
- II. Requirements of the Government Emergency Administration Act (P.A. 100-0640) review { 1 }
- III. Verification of clear audio and Determination of quorum { 1 }
- IV. Public Comment { 20 }
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.
- V. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer { 45 }
 - a. Financial Statements for October 2020
- VI. Building and Grounds Committee of the Whole: George Kotsinis, Vice President { 5 }
 - a. LED Lighting update
 - b. Retaining wall

- VII. Personnel Committee of the Whole: Jo Beckwith, President {5}
 - a. Executive Director Annual Review
- VIII. General Committee of the Whole: Jo Beckwith, President {20}
 - a. Library operations update
 - b. Strategic planning process
 - c. Board orientation
 - d. Per Capita Grant requirements (review of *Serving Our Public 4.0 Standards for Illinois Public Libraries*)
 - i. Chapter 1 Core Standards
 - ii. Chapter 2 Governance and Administration
 - iii. Chapter 3 Personnel
 - iv. Chapter 4 Access
 - e. Semi-annual review of closed sessions
 - f. Possible change of procedures for Consolidated Election filing nomination papers
 - g. Possible date change for January 2021 Committee of the Whole
- IX. Agenda items for Committee of the Whole for January 5, 2020 {5}
 - a. Finance:
 - i. Review of November 2020 financial statements
 - b. Buildings and Grounds
 - c. Policy and Bylaws
 - d. Personnel
 - e. General
- X. Announcements {2}
 - a. Filing nomination papers for Consolidated Election April 6, 2021. Monday, December 12- Friday, December 18, 2020, from 10 a.m. - 4:30 p.m., and Monday, December 21, from 10 a.m. – 5 p.m
 - b. Regular Board Meeting, Tuesday, December 15, 2020, 7:00 p.m.
 - c. Lottery for order of ballot: Monday, December 21, 5:30 p.m. **(Tentative day)**
 - d. Committee of the Whole, Tuesday, January 5, 2020, 7:00 p.m.
- XI. Adjournment {1}

{Estimated duration: 105 minutes}