

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, April 6, 2021 7:00 PM

“Virtual Meeting”

The Meeting will proceed without a quorum physically present.

**Members of the public can attend the meeting by telephone:
312-626-6799 (when prompted, type in the following Meeting ID: 829 7227
1130)**

Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.

AGENDA

“Virtual Meeting”

- I. Call to order {<1}
- II. Requirements of the Government Emergency Administration Act (P.A. 100-0640) review {1}
- III. Verification of clear audio and Determination of quorum {1}
- IV. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.
- V. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {45}
 - a. Financial statements for February 2021
 - b. First draft budget FY 2021/2022
- VI. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {10}
 - a. LED lighting update
 - b. HVAC system update

- VII. Policy Committee of the Whole: Katherine Arnold, Chair {10}
 - a. 1010 Trustee Code of Ethics and Behavior
 - b. 2010 Routine Banking Procedures
 - c. 3023 Fees and Fines
- VIII. Personnel Committee of the Whole: Jo Beckwith, President {10}
 - a. 708 Resignation
 - b. 710 Security Inspection
 - c. 712 Solicitation
 - d. 716 Progressive Discipline
- IX. General Committee of the Whole: Jo Beckwith, President {30}
 - a. Library operations update
 - b. Succession planning
- X. Agenda items for Committee of the Whole for May 2021 {5}
 - a. Finance:
 - i. Review of March 2021 financial statements
 - b. Buildings and Grounds
 - c. Policy and Bylaws
 - d. Personnel
 - e. General
- XI. Announcements {2}
 - a. Regular Board Meeting, Tuesday, April 20, 2021, 7:00 p.m.
 - b. Committee of the Whole, Tuesday, May 4, 2021, 7:00 p.m.
- XII. Adjournment {1}

{Estimated duration: 136 minutes}