

# Warren Newport Public Library

## Board of Trustees

Committee of the Whole

Tuesday, May 4, 2021 7:00 PM

“Virtual Meeting”

**The Meeting will proceed without a quorum physically present.**

**Members of the public can attend the meeting by telephone:  
312-626-6799 (when prompted, type in the following Meeting ID: 829 7227  
1130)**

**Members of the public are encouraged to submit public comments prior to the meeting by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) using “Public Comment” in the subject line.**

### AGENDA

“Virtual Meeting”

- I. Call to order {<1}
- II. Requirements of the Government Emergency Administration Act (P.A. 100-0640) review {1}
- III. Verification of clear audio and Determination of quorum {1}
- IV. Public Comment {20}  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.*
- V. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {60}
  - a. Financial statements for March 2021
  - b. Second draft budget FY 2021/2022
- VI. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {10}
  - a. LED lighting update

- VII. Policy Committee of the Whole: Katherine Arnold, Chair {10}
  - a. 2005 Investment of Public Funds
  - b. 3025 Interlibrary Loan
- VIII. Personnel Committee of the Whole: Jo Beckwith, President {10}
  - a. 703 Harassment, Discrimination and Retaliation
  - b. 718 Problem Resolution
  - c. 722 Workplace Etiquette
  - d. 724 Respectful Workplace
  - e. Date revisions
- IX. General Committee of the Whole: Jo Beckwith, President {15}
  - a. Library operations update
  - b. EDI Committee update
  - c. Succession planning
- X. Agenda items for Committee of the Whole for June 2021 {5}
  - a. Finance:
    - i. Review of April 2021 financial statements
  - b. Buildings and Grounds
  - c. Policy and Bylaws
  - d. Personnel
  - e. General
- XI. Announcements {2}
  - a. Regular Board Meeting, Tuesday, May 18, 2021, 7:00 p.m.
  - b. Committee of the Whole, Tuesday, June 1, 2021, 7:00 p.m.
- XII. Adjournment {1}

{Estimated duration: 136 minutes}