

# Warren Newport Public Library

## Board of Trustees

Public Hearing:  
Budget and Appropriations for Fiscal Year 2021-2022

**September 21, 2021 6:45 PM**  
**Meeting Room B**

Regular Meeting  
**September 21, 2021 7:00 PM**  
**Meeting Room B**

### AGENDA

- I. Call to order, roll call, and determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications.  
INFORMATION {20}
  - a. Public Comments.  
*The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
  - b. Written:
    - i. Memoranda from legal counsel, if any.
    - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
  - a. Secretary's report: Approval of minutes of:
    - i. Regular Meeting August 24, 2021.
    - ii. Special Meeting September 7, 2021.
  - b. Report of Standing Committees. Committee of the Whole Meeting September 7, 2021:
    - i. Finance

- ii. Building and Grounds
- iii. Policy
- iv. Summary and General
- c. Monthly Financial Report for July 2021
- d. Approval of payrolls for August, 2021
- e. Approval of bills payable for July, 2021
- f. Patron Suggestions August 2021
- g. Approval of Board Policies:
  - i. 3040 Services to Schools
  - ii. 3046 The Point

**MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.**

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report September 2021. INFORMATION {3}
- X. Old business
  - a. Library operations and mask requirements update. INFORMATION {5}
  - b. Short-range Strategic Plan. ACTION {5}

**MOTION: THAT THE BOARD APPROVE THE WNPL SHORT-RANGE STRATEGIC PLAN AS PRESENTED.**
- XI. New business
  - a. Ordinance 2021/2022-4 Budget and Appropriation for FY 2021-2022. ACTION {5}

**MOTION: THAT THE BOARD APPROVE ORDINANCE 2021/2022-4 BUDGET AND APPROPRIATION FOR FY 2021-2022.**

  - b. Resolution 2021/2022-2 Proclamation: National Friends of the Library Week. ACTION {3}

**MOTION: THAT THE BOARD APPROVE RESOLUTION 2021/2022- PROCLAMATION: NATIONAL FRIENDS OF THE LIBRARY WEEK.**

  - c. Other potentially actionable items: Agenda items for October 2021 Regular Meeting. ACTION {5}
  - i. Resolution 2021/2022-3 to Determine Estimate of Funds Needed for FY 2021-2022.

- ii. Presentation of Audited Financial Statement for FY ended June 30, 2021.
  - iii. Evaluation of Executive Director.
  - iv. Per Capita and Equalization Aid Grants requirements.
  - v. Other
- XII. Enter into Executive Session to consider the selection of a person to fill a public office [5ILCS 120/2.(c)(3)]. ACTION {20}  
**RESOLVED, THAT THE BOARD ENTER INTO EXECUTIVE SESSION, ALONG WITH THE EXECUTIVE DIRECTOR LIVERGOOD, TO CONSIDER THE SELECTION OF A PERSON TO FILL THE VACANCY IN THE OFFICE OF LIBRARY TRUSTEE.**
- XIII. Reconvene Regular Meeting {<1}
- XIV. Public forum {15}  
*The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.*
- XV. Announcements {5}
- a. By the chair:
    - i. Communications to the public
    - ii. Upcoming calendar:
      - 1. Next Committee of the Whole Meeting: Tuesday, October 5, 2021, 7:00 p.m.
      - 2. Intergovernmental Picnic: October 7, 2021, 5:00 p.m., Fire Station # 3, 5330 Manchester Drive, Gurnee.
      - 3. Next Regular Board Meeting: Tuesday, October 19, 2021, 7:00 p.m.
      - 4. Friends of the Library Meeting: Thursday, October 28, 2021, 1:00 p.m.
  - b. By other trustees or the director
- XVI. Adjournment. ACTION {<1}  
**MOTION: THAT THE MEETING BE ADJOURNED.**

{Estimated total duration 104 minutes}