

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President
George Kotsinis, Vice President
Bonnie Sutton, Secretary
Andrea Farr Capizzi, Treasurer

Katherine Arnold
Wendy Hamilton
Anne Linsdau-Hoepfner

**PUBLIC HEARING
Budget and Appropriation for Fiscal Year 2021-2022
Tuesday, September 21, 2021
Meeting Room B
6:45 p.m.**

**Regular Board Meeting
Tuesday, September 21, 2021
Meeting Room B**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the Meeting to order at 7:00 p.m.

Trustees present: Arnold, Beckwith, Farr Capizzi, Hamilton, Kotsinis, Linsdau and Sutton.

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Noreen Reese, Kevin Getty and Mike Barr.

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Public Comments, Correspondence and Communications

- a. Public Comments. None.
- b. Written:
 - i. Resignation letter from Trustee Anne Linsdau-Hoepfner to the Board of Trustees.

Consent Agenda

- a. Secretary's report: Approval of minutes of:
 - i. Regular meeting August 24, 2021
 - ii. Special Meeting September 7, 2021
- b. Report of Standing Committees. Committee of the Whole Meeting September 7, 2021.
 - i. Finance. Report was presented at the meeting.
 - ii. Building and Grounds
 - iii. Policy
 - iv. Summary and General
- c. Monthly Financial Report for July 2021
- d. Approval of payrolls for August 2021
- e. Approval of bills payable for July 2021
- f. Patron Suggestions August 2021
- g. Approval of Board Policies:
 - i. 3040 Services to Schools
 - ii. 3046 The Point

President Beckwith removed item a.ii. Minutes of Special Meeting September 7, 2021 from the Consent Agenda.

Treasurer Farr Capizzi moved and Secretary Sutton seconded that the Consent Agenda be approved minus item a.ii. Minutes of Special Meeting September 7, 2021.

The motion carried on a unanimous voice vote.

Items(s) removed from Consent Agenda

President Beckwith moved and Secretary Sutton seconded to approve the Minutes of Special Meeting September 7, 2021 as amended.

The motion carried on a unanimous voice vote.

President's Report

President Beckwith presented a written report in the packet.

Reports of Other Trustees

Treasurer Farr Capizzi participated in the closing meeting of the Audit with Executive Director Livergood and Business manager Doug Wideburg, and it was indicated that the Library has a very good internal control procedures.

Executive Director's Report September 2021

Executive Director Livergood presented a written report in the packet.

Old Business

- a. Library operations and mask requirements update
Executive Director Livergood gave an oral update.

- b. WNPL Short-Range Strategic Plan

President Beckwith moved and Trustee Linsdau seconded that the Board approve the WNPL Short-Range Strategic Plan 2021 as amended.

The motion carried on a unanimous voice vote.

New Business

- a. Ordinance 2021/2022-4 Budget and Appropriation for FY 2021-2022
Treasurer Farr Capizzi moved and Vice Trustee Arnold seconded that the Board approve Ordinance 2021/2022-4 Budget and Appropriation for FY 2021-2022.
The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Kotsinis, Hamilton, Sutton, Arnold, Linsdau, Beckwith

- b. Resolution 2021/2022-2 Proclamation: National Friends of the Library Week.

Treasurer Farr Capizzi moved and President Beckwith seconded that the Board approve Resolution 2021/2022-2 Proclamation: National Friends of the Library Week.

The motion carried on a roll call vote as follows:

Ayes: Arnold, Farr Capizzi, Sutton, Kotsinis, Linsdau, Hamilton, Beckwith

- c. Other potentially actionable items: Agenda items for October 2021 Regular Meeting.
 - i. Resolutions 2021/2022-3 to Determine Estimate of Funds Needed for FY 2021-2022.
 - ii. Presentation of Audited Financial Statement for FY ended June 30, 2021.
 - iii. Evaluation of Executive Director.
 - iv. Per Capital and Equalization Aid Grants requirements.
 - v. Transfer funds to Bonds.

Enter into Executive Session to Consider the Selection of a Person to Fill a Public Office [5ILCS 120/2.(c)(3)]

President Beckwith moved and Secretary Sutton seconded that the Board enter into Executive Session, along with the Executive Director Livergood, to consider the selection of a person to fill the vacancy in the office of Library Trustee [5ILCS 120/2.(c)(3)].

The motion carried on a unanimous voice vote.

The Board entered into Executive Session at 7:21 p.m.

Reconvene Regular Meeting

The Board reconvened the meeting at 7:47 p.m.

Public Forum.

Michael Barr, a resident of the community for 30+ years, expressed his thanks to the Board of Trustees for observing the COVID 19 protocols.

Announcements

- a. By the Chair:
 - i. Upcoming calendar
 - 1. Next Committee of the Whole: Tuesday, October 5, 2021, 7:00 p.m.
 - 2. Intergovernmental Picnic: October 7, 2021, 5:00 p.m., Fire Station #3, 5330 Manchester Drive, Gurnee.
 - 3. Regular Board Meeting: Tuesday, October 19, 2021, 7:00 p.m.
 - 4. Friends of the Library Meeting: Thursday, October 28, 2021, 1:00 p.m.

Adjournment

Vice President Kotsinis moved and President Beckwith seconded that the meeting be adjourned.

The motion carried on a unanimous voice vote.

President Beckwith adjourned the meeting at 7:48 p.m.

 /s/ Bonnie Sutton
Bonnie Sutton, Secretary

Approved: 10/19/2021

 /s/ Celia G. Ornelas
Celia G. Ornelas, Recording Secretary