

Warren Newport Public Library

Board of Trustees

Regular Meeting

February 15, 2022, 7:00 PM

Meeting Room B

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {2}
 - a. Secretary's report: Approval of minutes of:
 - i. Regular Meeting January 18, 2022
 - ii. Executive Session Minutes December 14, 2021, to remain closed to the public
 - b. Reports of Standing Committees. Committee of the Whole February 1, 2022:
 - i. Finance
 - ii. Building & Grounds
 - iii. Policies, Personnel, General and Summary
 - c. Financial statements for November 2021
 - d. Approval of payrolls for January 2022
 - e. Approval of bills payable for December 2021
 - f. Approval of Board Policies:

- i. 1040 Indemnification and Insurance
- ii. 3057 Art Collection
- g. Approval of Personnel Policies:
 - i. 101 Nature of Employment
 - ii. 103 Equal Employment Opportunity
 - iii. 104 Ethics and Conduct
- h. Patron Suggestions January 2022

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. Introduction of Maria Nava, WNPL's new Community Engagement Manager. INFORMATION {5}
- VIII. President's report. INFORMATION {1}
- IX. Reports of other trustees. INFORMATION {5}
- X. Executive Director's report February 2022. INFORMATION {5}
- XI. Old business
 - a. Library operations and mask requirements. INFORMATION AND POSSIBLE ACTION{5}
 - b. Board Self Evaluation. INFORMATION {5}
 - c. Short Range Strategic Plan Update. INFORMATION {15}
 - d. Staff Policy Binder. INFORMATION {5}
 - e. Information session on WTHS referendum. INFORMATION {5}
- XII. New business
 - a. Resolution of Appreciation for Kristy Trouy. ACTION {5}
 - b. Monthly financial statements for December 2021. ACTION {5}

MOTION: THAT THE BOARD APPROVE THE MONTHLY FINANCIAL REPORT FOR DECEMBER 2021 AS PRESENTED.

 - c. Other potentially actionable items: Agenda items for March 2022 Regular Meeting. ACTION {5}
 - i. Monthly Financial Reports for January
 - ii. Other.

XIII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3

minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIV. Announcements {5}

a. By the chair:

- i. Communications to the public
- ii. Upcoming calendar:
 1. President's Day North Suburban & Chicago Library Legislative Zoom Meet-up: February 21, 2022, 9:00 a.m. – 10:30 a.m.
 2. Friends of the Library Meeting: Thursday, February 24, 2022, 1:00 p.m.
 3. Committee of the Whole: Tuesday, March 1, 2022, 7:00 p.m.
 4. Next Regular Board Meeting: Tuesday, March 15, 2022, 7:00 p.m.

b. By other trustees or the director

XV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 117 minutes}