

Warren Newport Public Library

Board of Trustees

Committee of the Whole

Tuesday, March 1, 2022, 7:00 PM

Meeting Room B

AGENDA

- I. Call to order and Determination of quorum {>1}
- II. Public Comment {20}
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary by sending an e-mail to [rlivergood\[at\]wnpl.info](mailto:rlivergood@wnpl.info) (substitute an “@” for the [at] in the e-mail address) prior to speaking.
- III. Finance Committee of the Whole: Andrea Farr Capizzi, Treasurer {45}
 - a. Financial statements for January 2022
 - b. Budget planning FY 2022/2023: capital planning review and discussion
- IV. Building and Grounds Committee of the Whole: George Kotsinis, Vice President {15}
 - a. Update on water fountains in the public area
- V. Policy Committee of the Whole: Katherine Arnold, Chair {10}
 - a. 1020 Conflict of Interest
 - b. 3007 Standards of Public Service
- VI. Personnel Committee of the Whole: Jo Beckwith, President {15}
 - a. 105 Personal Relationships in the Workplace
 - b. 107 Immigration Law Compliance
 - c. 705 Personal Appearance
- VII. General Committee of the Whole: Jo Beckwith, President {20}
 - a. Library operations and mask update
 - b. Board self-evaluation
 - c. Short Takes for Trustees: What It Means to Be a Trustee
 - d. Trustee membership renewals
- VIII. Agenda items for Committee of the Whole for April 2022 {5}
 - a. Finance:

- i. Review of February 2022 financial statements
 - ii. Initial presentation of budget draft
 - b. Buildings and Grounds
 - c. Policy and Bylaws
 - d. Personnel
 - e. General
- IX. Announcements {2}
- a. Regular Board Meeting, Tuesday, March 15, 2022, 7:00 p.m.
 - b. Committee of the Whole, Tuesday, April 5, 2022, 7:00 p.m.
 - c. ILA Trustee Forum Spring Virtual Workshops:
 - i. Saturday, March 5, 10 am – Noon, Illinois Library Trustees: What’s the job and how do I do it?
 - ii. Saturday, April 2, 10 – 11:30 am, Library Director Evaluation
 - iii. Saturday, May 14, 10 – 11:30 a.m., Streamlining the Budget Process
- X. Adjournment {<1}

{Estimated duration: 119 minutes}