

Warren Newport Public Library

Board of Trustees

Regular Meeting

April 19, 2022, 7:00 PM

Meeting Rooms A&B

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {5}
 - a. Secretary's report: Approval of minutes of Regular Meeting March 15, 2022
 - b. Reports of Standing Committees. Committee of the Whole April 5, 2022:
 - i. Finance
 - ii. Building & Grounds
 - iii. Policies
 - iv. Personnel, General and Summary
 - c. Monthly Financial Statements for February 2022
 - d. Approval of payrolls for March 2022
 - e. Approval of bills payable for February 2022
 - f. Approval of Board Policies:
 - i. 1045 Minutes and Recordings of Executive Sessions
 - ii. 3050 Meeting Rooms

- g. Approval of Personnel Policies:
 - i. 108 Conflicts of Interest
 - ii. 110 Outside Employment
 - iii. 112 Confidentiality and Non-Disclosure
- h. Patron Suggestions March 2022

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report April 2022. INFORMATION {5}
- X. Old business
 - a. Library operations and mask requirements. INFORMATION {5}
- XI. New business
 - a. Developer Donation Agreement, A.R. Building Company. ACTION {5}
 - b. Statement of Economic Interest. INFORMATION {5}
 - c. Other potentially actionable items: Agenda items for May 2022 Regular Meeting. ACTION {5}
 - i. Monthly Financial Reports for March 2022
 - ii. Personnel Policies:
 - 1. 114 Accommodations for Employees with Disabilities
 - 2. 115 Serious Illnesses in the Workplace
 - 3. 116 Job Postings
 - iii. Board Policies:
 - 1. 1055 Public Participation at Library Board Meetings
 - 2. 4013 Gift Donation
 - 3. 4018 Naming Facilities
 - iv. Short Takes for Trustees: Board Ethics (or Succession Planning and New Board Orientation)
 - v. Short Range Strategic Plan: quarterly review
 - vi. Other.

XII. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XIII. Announcements {5}

a. By the chair:

i. Communications to the public

ii. Upcoming calendar:

1. Friends of WNPL Saturday Sale: Saturday, April 30, 2022, 10:00 a.m. to 3 p.m.
2. Next Committee of the Whole: Tuesday, May 3, 2022, 7:00 p.m.
3. Library Closed: Mother's Day, Sunday, May 8, 2022.
4. Next Regular Board Meeting: Tuesday, May 17, 2022, 7:00 p.m.
5. Friends of the Library Meeting: Thursday, May 26, 1:00 p.m.
6. Library Closed: Memorial Day, Monday, May 30, 2022.

b. By other trustees or the director

XIV. Adjournment. ACTION {<1}

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 90 minutes}