

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President	Katherine Arnold
George Kotsinis, Vice President	Celeste Flores
Bonnie Sutton, Secretary	Wendy Hamilton
Andrea Farr Capizzi, Treasurer	

**Regular Board Meeting
Tuesday, February 15, 2022
Meeting Room B**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the Meeting to order at 7:00 p.m.

Trustees present: Beckwith, Farr Capizzi, Flores, Kotsinis, Hamilton and Sutton.

Trustees absent: Arnold.

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Mike Barr, David Corona, Smruti Savarkar and Maria Nava.

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Public Comments, Correspondence and Communications. None.

Consent Agenda

- a. Secretary's report. Approval of minutes of:
 - i. Regular Meeting January 18, 2022
 - ii. Executive Session Minutes December 14, 2021, to remain closed to the public
- b. Reports of Standing Committees. Committee of the Whole February 1, 2022:
 - i. Finance, presented at the meeting.
 - ii. Building & Grounds
 - iii. Policies, Personnel, General and Summary

- c. Financial statements for November 2021
 - d. Approval of payrolls for January 2022
 - e. Approval of bills payable for December 2021
 - f. Approval of Board Policies:
 - i. 1040 Indemnification and Insurance
 - ii. 3057 Art Collection
 - g. Approval of Personnel Policies:
 - i. 101 Nature of Employment
 - ii. 103 Equal Employment Opportunity
 - iii. 104 Ethics and Conduct
 - h. Patron Suggestions January 2022
- Secretary Sutton moved and President Beckwith seconded that the Consent Agenda be approved as presented.
The motion carried on a voice vote.
Absent: Arnold

President's Report

President Beckwith presented a written report in the packet.

Reports of Other Trustees.

Vice President Kotsinis invited patrons to the SAT/ACT Results virtual program that will take place on February 21, 2022, via Zoom.

Executive Director's Report February 2022

Executive Director Livergood presented a written report in the packet.
Executive Director Livergood introduced Maria Nava, Community Engagement Manager, to the Trustees.

Old Business

- a. Library operations and mask requirements update
Executive Director Livergood presented a written report in the packet.
- b. Board self-evaluation
President Beckwith gave an oral update.
- c. Short Range Strategic Plan Update
Executive Director Livergood presented a written report in the packet.
- d. Staff Policy Binder
President Beckwith gave an oral update.

- e. Information session on WTHS referendum.
Executive Director Livergood gave an oral update.

New Business

- a. Resolution of Appreciation for Kristy Trouy.
President Beckwith moved and Vice President Kotsinis seconded to approve the Resolution of Appreciation for Kristy Trouy for her dedicated service at Warren-Newport Public Library as presented.

The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Kotsinis, Sutton, Flores, Hamilton, Beckwith

Absent: Arnold

- b. Monthly Financial report for December 2021.
Treasurer Farr Capizzi moved and Vice President Kotsinis seconded to approve the Monthly Financial report for December 2021 as presented.

The motion carried on a roll call vote as follows:

Ayes: Flores, Kotsinis, Hamilton, Sutton, Farr Capizzi, Beckwith

Absent: Arnold

- c. Other potentially actionable items: Agenda items for March 2022
Regular Meeting.

- i. Monthly Financial Reports for January 2022
- ii. Other

Public Forum. None.

Announcements

- a. By the Chair:

- i. Upcoming calendar

- 1. President's Day North Suburban & Chicago Library Legislative
Zoom Meet-up: February 21, 2022, 9:00 a.m. – 10:30 a.m.

- 2. Friends of the Library Meeting: Thursday, February 24, 2022, 1:00
p.m.

- 3. Committee of the Whole: Tuesday, March 1, 2022, 7:00 p.m.

- 4. Regular Board Meeting: Tuesday, March 15, 2022, 7:00 p.m.

Adjournment

Vice President Kotsinis moved and President Beckwith seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Arnold

President Beckwith adjourned the meeting at 7:35 p.m.

/s/ Bonnie Sutton
Bonnie Sutton, Secretary

Approved: March 15, 2022

/s/ Celia G. Ornelas
Celia G. Ornelas, Recording Secretary