

Warren Newport Public Library

Board of Trustees

Regular Meeting

May 17, 2022, 7:00 PM

Meeting Rooms B

AGENDA

- I. Call to order, roll call and Determination of quorum. {<1 }
- II. Pledge of Allegiance. {<1 }
- III. Reading of the Mission Statement. {<1 }
- IV. Public Comments, Correspondence and Communications. INFORMATION {20}
 - a. Public Comments.
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION {5}
 - a. Secretary's report: Approval of minutes of Regular Meeting April 19, 2022
 - b. Reports of Standing Committees. Committee of the Whole May 3, 2022:
 - i. Finance
 - ii. Building & Grounds
 - iii. Policies
 - iv. Personnel, General and Summary
 - c. Approval of payrolls for April 2022
 - d. Approval of bills payable for March 2022
 - e. Approval of Board Policies:
 - i. 1055 Public Participation at Library Board Meetings
 - ii. 4013 Gift Donation
 - iii. 4018 Naming Facilities
 - f. Approval of Personnel Policies:

- i. 116 Job Postings
 - g. Patron Suggestions April 2022
- MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.**

- VI. Item(s) removed from consent agenda, if any. ACTION {5}
- VII. President's report. INFORMATION {1}
- VIII. Reports of other trustees. INFORMATION {5}
- IX. Executive Director's report May 2022. INFORMATION {5}
- X. Old business
 - a. Budget discussion. INFORMATION {5}
- XI. New business
 - a. Monthly financial statements for March 2022. ACTION{5}

MOTION: THAT THE MONTHLY FINANCIAL STATEMENTS FOR MARCH 2022 BE APPROVED AS PRESENTED.

 - b. Possible return to McCullough Board Room for meetings. INFORMATION {5}
 - c. Other potentially actionable items: Agenda items for June 2022 Regular Meeting. ACTION {5}
 - i. Monthly Financial Reports for April 2022
 - ii. Succession Planning
 - iii. Personnel Policies:
 - 1. 114 Accommodations for Employees with Disabilities
 - 2. 115 Serious Illnesses in the Workplace
 - iv. Board Policies:
 - 1. 2033 Fund Balance
 - 2. 2007 Debt
 - v. Ordinance Annual Meetings Schedule for FY 2022-2023
 - vi. Ordinance to Transfer to Special Reserve Fund
 - vii. Semi-annual review of closed session's minutes
 - viii. Other.
- XII. Enter into Executive Session to review the performance of specific employee of the public body 5ILCS 120/2. (c)(1) ACTION {30}

MOTION: THAT THE BOARD ENTER INTO EXECUTIVE SESSION 5ILCS 120/2. (c)(1) TO REVIEW THE PERFORMANCE OF A SPECIFIC EMPLOYEE OF A PUBLIC BODY.

XIII. Reconvene Regular Meeting { 1 }

XIV. Public forum { 15 }

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XV. Announcements { 5 }

a. By the chair:

i. Communications to the public

ii. Upcoming calendar:

1. Next Committee of the Whole: Tuesday, June 7, 2022, 7:00 p.m.

2. Next Regular Board Meeting: Tuesday, June 21, 2022, 7:00 p.m.

b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.

{Estimated total duration 116 minutes}