

**Warren-Newport Public Library District
Lake County, Illinois
Board of Trustees**

Jo Beckwith, President	Katherine Arnold
George Kotsinis, Vice President	Celeste Flores
Bonnie Sutton, Secretary	Wendy Hamilton
Andrea Farr Capizzi, Treasurer	

**Regular Board Meeting
Tuesday, April 19, 2022
Meeting Room A & B**

Call to Order, Roll Call, and Determination of Quorum

President Beckwith called the Meeting to order at 7:02 p.m.

Trustees present: Beckwith, Kotsinis, Hamilton and Sutton.

Trustees absent: Arnold, Farr Capizzi and Flores.

Treasurer Farr Capizzi arrived at the meeting at 7:09 p.m.

Also present: Executive Director Ryan Livergood, Recording Secretary Celia Ornelas, Noreen Reese, Kevin Getty, Smruti Savarkar, Ben Richards, Matthew Cingrave, Kyle Miron, Christopher Padden, Nikhilan Rathinakumar, Jackson Hurd, Griffin Paulete, Brian Padden, Angela Jackson, Erik Moore, Jack Pawlak, Walter Jackson, Clark Pawlak, Dan Pawlak, Claudia Miron, Jamie Hurd, Andrew Madden and Jenny Ephgrave.

Pledge of Allegiance

President Beckwith led those present in the Pledge of Allegiance.

Reading of Mission Statement

President Beckwith read the Mission Statement aloud.

Public Comments

Nikhilan Rathinakumar asked how the Trustees get to be on the Board. President Beckwith and Vice President Kotsinis explained.

Correspondence and Communications. None.

Consent Agenda

- a. Secretary's report. Approval of minutes of Regular Meeting March 15, 2022
- b. Reports of Standing Committees. Committee of the Whole April 5, 2022:
 - i. Finance
 - ii. Building & Grounds
 - iii. Policies
 - iv. Personnel, General and Summary
- c. Monthly Financial Statements for February 2022
- d. Approval of payrolls for March 2022
- e. Approval of bills payable for February 2022
- f. Approval of Board Policies:
 - i. 1045 Minutes and Recordings of Executive Sessions
 - ii. 3050 Meeting Rooms
- g. Approval of Personnel Policies:
 - i. 108 Conflicts of interest
 - ii. 110 Outside Employment
 - iii. 112 Confidentiality and Non-Disclosure
- h. Patron Suggestions March 2022

Vice President Kotsinis moved and President Beckwith seconded that the Consent Agenda be approved as presented.

The motion carried on a voice vote.

Absent: Arnold, Flores, Farr Capizzi

President's Report

President Beckwith presented a written report in the packet.

Reports of Other Trustees

Vice President Kotsinis stated that Becky Kotsinis sent her congratulations to WNPL for the reopening of the study rooms.

Treasurer Farr Capizzi arrived at the meeting at 7:09 p.m.

Executive Director's Report April 2022

Executive Director Livergood presented a written report in the packet.

Old Business

- a. Library operations and mask requirements update
Executive Director Livergood gave an oral update.

New Business

a. Developer Donation Agreement, A. R. Building Company.
President Beckwith moved and Secretary Sutton seconded that the Board adopt the Developer Donation Agreement with A. R. Building Company, Inc. as presented.

The motion carried on a roll call vote as follows:

Ayes: Farr Capizzi, Kotsinis, Sutton, Hamilton, Beckwith

Absent: Flores, Arnold

- b. Statement of Economic Interest
Executive Director Livergood gave an oral update.
- c. Other potentially actionable items: Agenda items for May 2022 Regular Meeting.
 - i. Monthly Financial Reports for March 2022
 - ii. Budget
 - iii. Personnel Policies:
 - 1. 114 Accommodations for Employees with Disabilities
 - 2. 115 Serious Illnesses in the Workplace
 - 3. 116 Job Postings
 - iv. Board Policies:
 - 1. 1055 Public Participation at Library Board Meetings
 - 2. 4013 Gift Donation
 - 3. 4018 Naming Facilities
 - v. Short Takes for Trustees: Board Ethics (or Succession Planning and New Board Orientation)
 - vi. Short Range Strategic Plan: quarterly review

Public Forum. None.

Announcements

- a. By the Chair:
 - i. Upcoming calendar
 - 1. Friends of WNPL Saturday Sale: Saturday, April 30, 2022, 10:00 a.m. to 3:00 p.m.
 - 2. Next Committee of the Whole: Tuesday, May 3, 2022, 7:00 p.m.
 - 3. Library Closed: Mother's Day, Sunday, May 8, 2022.
 - 4. Next Regular Board Meeting: Tuesday, May 17, 2022, 7:00 p.m.
 - 5. Friends of the Library Meeting: Thursday, May 26, 1:00 p.m.
 - 6. Library Closed: Memorial Day, Sunday, May 29 and Monday, May 30, 2022.

Adjournment

Treasurer Farr Capizzi moved and President Beckwith seconded that the meeting be adjourned.

The motion carried on a voice vote.

Absent: Arnold, Flores

President Beckwith adjourned the meeting at 7:28 p.m.

/s/Bonnie Sutton
Bonnie Sutton, Secretary

Approved: May 17, 2022

/s/Celia G. Ornelas
Celia G. Ornelas, Recording Secretary